Public Questions – contact details

If you wish to submit a question for response at meetings of Scottish Borders Council, please complete the form below, along with the template for the question. No question will be accepted from an anonymous source nor without this contact form. Anyone submitting a question must be a resident of the Scottish Borders, unless they are submitting a question on behalf of a resident. If submitting on behalf of someone else you must also provide their details. Of course, you must also have the permission of the resident.

This form will not be published and the information held will only be used as part of the process for submitting questions to Council, but your name and town, area or Council Ward or that of the resident if you are asking a question on their behalf, will be published in the papers for the Council meeting. We will contact any person named in Part 2 to confirm they have given you permission to ask the question on their behalf.

Section 1

Details of Member of the Public submitting a question	
Please enter the name and contact details of the person asking the question. *If you are asking the question on behalf of someone else who is a resident of the Scottish Borders, you must include their details in Section 2.*	
Name:	
Address:	
Postcode:	
Telephone no:	
Email:	

Section 2
Only complete this part of the form, if you are submitting a question on behalf of a resident of the Scottish Borders Council area:

Name on whose behalf you are submitting the question:	
Their Address:	

Postcode:	
Telephone no:	
Email:	

Question   Please give the subject of the question.

Data Protection Statement:
Please note that the information provided by you will be held in accordance with the provisions of the UKGDPR and the Data Protection Act 2018. We shall comply with the provisions of the Act when processing the personal information provided by you on this form. We will not use the personal information provided by you for any other purpose than that set out above.

Verification may be sought on someone's identity to stop any questions being submitted from a false source.

January 2023