Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	E
17/10/22	6.30PM	6.50PM	ATTEND HOBKIRK CC	DIESEL FUEL -HAWICK TO HOBKIRK -HAWICK	14							
24/10/22	09.40AM	10.00AM	MEET DENHOLM CC OFFICE BEARERS- TO DISCUSS FORTHCOMING CC ELECTIONS /TIMETABLES ETC	DIESEL FUEL HAWICK - DENHOLM -HAWICK	10							
27/10/22	09.00AM	09.30AM	FULL COUNCIL MEETING	DIESEL FUEL -HAWICK -HQ -HAWICK	38							
28/10/22	1.30PM	2.00PM	COLLECT DENHOLM CC ELECTION MATERIAL	DIESEL FUEL -HAWICK-HQ-HAWICK	38							
31/10/22	09.30AM	10.00AM	MEET K.FARQUHAR - NEW IPAD PHONE ETC	DIESEL FUEL -HAWICK-HQ-HAWICK	38							
2/11/22	1.00PM-	1.30PM	COLLECT STATIONERY /DROP OFF OLD I.T EQUIPMENT- K.FARQUHAR	DIESEL FUEL - HAWICK -HQ-HAWICK	38							
25/10/22	11.50AM		THE SUM OF £17.70P FOR REIMBURSEMENT OF LIGHT REFRESHMENT during post meeting. (Tea &Coffee)- receipt attached. Agreed by K.Farquhar.	These were incurrred, after several site visits to various locations within my Ward that same day with Directors. J.Hedley,R.Sharp Dent, J.Curry Also in attendance were two other Ward colleaugues.								£17 Rec atta agr K.F
				TOTALS	176							£17-70