Journey Details													
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Othe Expen
18th January 2023	8.30	9.50	Appointments Committee	HOME TO COUNCL HQ AND RETURN BY CAR	24 miles							
25th January 2023			Ink Cartridge									£31-99
				Total	24							£31-99