

Journey Details		Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Ot Exps
Date	Time of Departure										
4/11	930	CSI TRAINING	CAVERS - TWEEBANK RETURN	40							
7/11	1000	PLANNING	CAVERS - SBC RETURN	32							
10/11	1000	EDUC SUB COMM.	CAVERS - SBC RETURN	32							
11/11	1930	CLUB SPORT ROX PRIZE GIVING	CAVERS - JED RFC RETURN.	22							
15/11	1200	ADMIN PWS	CAVERS - SBC RETURN	32							
16/11	930	PLANNING	CAVERS - TWEEBANK RETURN.	40							
21/11	1000	LRB	CAVERS - SBC RETURN	32							
24/11	1000	SBC	CAVERS - SBC RETURN	32							
24/11	1400	PLANNING	CAVERS - SBC RETURN	32							
5/12	1000	PLANNING	CAVERS - SBC RETURN	32							
2/12	1100	SITE VISIT	CAVERS - NORWICH RETURN	36							
Total											362
Total											330