Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
9.5.22	1915	1930	Attend Upper Borthwick and Teviot Water CC meerting	Hawick to Roberton (rtn)	10							
16.5.22	1200	1230	Meeting Chief Executive at Council HQ	Hawick to HQ (rtn)	34							
19.5.22	0930	1000	Attend full councilk meeting - in person at HQ	Hawick to HQ (rtn)	34							
23.5.22	1730	1900	Represent SBC at awards ceremony at Berwick townhall	Hawick to Berwick (rtn)	90							
26.5.22	0930	1000	Attend fulkl council meeting at HQ	Hawick to HQ (rtn)	34							
30.5.22	1745	1900	Attend Peebles for Tweeddale Citizen of year award	Hawick to Peebles (rtn)	70							
31.5.22	1030	1100	Meeting CGI and SBC staff at HQ	Hawick to HQ (rtn)	34							
				Total	306							