Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
1.11.22	1130	1200	Admin policy preperation and offuicer meerting	Hawcik to HQ (rtn)	34							
4.11.22	0900	0930	IT security and Budget working group meeting at CGI Tweedbank	Hawick to Tweedbank (rtn)	38							
4.11.22	1330	1400	Meeting with officers at Newcastleton CC	Hawick to Newcastleton (rtn)	40							
15.11.22	0730	0800	Exective and Admin policy meeting	Hawick to HQ (rtn)	34							
19.11.22	0730	0900	Edinburgh, Lothians and Borders Archaeology conference, St. Margarets, Edinburgh	Hawidck to Edinburgh (rtn)	104							
21.11.22	1030	1100	Lord Lieutenants meeting	Hawick to HQ (rtn)	34							
24.11.22	0800	0830	Full Council Meeting	Hawick to HQ (rtn)	34							
29.11.22	0830	0900	Admin meeting and Nobel Prize winners reception	Hawidk to HQ (rtn)	34							
				Total	352							