

Journey Details			Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Date	Time of Departure	Time of Arrival										
6/12/2022	08.30 am	9.15 am	execyutive meeting and admin policy group meeting at St Boswells HQ	travel from home to St Boswells and return	52							
08/12/2022	4.30pm	5pm	meeting at cardrona hotel with ukrainines then peebles communtiy council peebles councillor surgery clovenfords hotel	travel from home to peebles and return home	38							
9/12/2022	8am	9am	CAT scrutiny meeting and committee at HQ st Boswells	travel from home to st Boswells HQ galashiels and return	52							
12.12/2022	6.30pm	7pm	clovensfords communtiy council attendance	travel from home to clovensfords and return home	32							
14/12/2022	8.30 am	9am	Police board meeting at st Boswells HQ	travel from home to cardrona and and return	52							
15/12/2022	8.30 am	9.30am	attendance at full council io meeting HQ st Boswells	travel from home to st boswells and return	52							
19/12/2022	5pm	6pm	Haylrude school meeting re changes peebels	travel from home to peebles and return	38							
27/11/2022	1pm	2pm	chambers institution meeting and exhibition in peebels	travel from home to peebles and return	38							
25/11/2022	12noon	1pm	meeting with Tweeddale action re youth work and ASB	travel from home to peebles and return	38							
07/12/2022	4pm	4.30pn	travel to Innerleithen for lov elocal photocal with local businesses	travel from to innerleithen and return	25							
Total					417							