Journey Details			Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Date	Time of Departure	Time of Arrival										
30/1/2023	12noon	12.30pm	liveborders workshop	travel from home to galacshiels and retunr	30							
02/02/2023	3pm	4pm	peebles high school engagement peebles l	travel from home to peebles and return home	38							
06/02/2023	2pm	2.30pm	peebles high school engagement innerleithen, then halyrude ps public meeting	travel from home to peebles via innerleithen and return	38							
08/02/2023	10.30am	11.30 am	live borders exec meeting with officers	travel from home to st boswells and return home	52							
09/02/2023	6.20 pm	7pm	peebles communtiy council peebles	travel from home to peebles and return	38							
13/03/023	6.15pm	6.50pm	attendance at clovensfords community council	travel from home to clovensfordsls and return	28							
14/02/23	9 am	9.50	attendance at execuitve committee, apwg and CAT committee at council HQ	travel from home to st boswells and return	52							
15/02//2023	6.30pm	7pm	walkerburn community council attendance	travel from home to walkerburn	28							
16/02/2023	8.30am	9.15am	full council meeting at st Boswells	travel from home to st boswells and return	52							
22/02/2023	4pm	5pm	eastgate theatre board meeting as council rep	travel from home to peebles and return	38							
23/02/2023	8.30	9.15	attendance at full council meeting st Boswellst	travel to sy boswells and return	52							
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