

Journey Details			Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	M o t o r c y c l e M i l e a g e	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Date	Time of Departure	Time of Arrival										
8.2.23	11am	11:20am	Live Borders meeting	Home –SBC HQ (Return)	18 Miles							
9.2.23	9:30am	9:40am	Clovenfords Primary	Home- Clovenfords (return)	4 Miles							
10.2.23	8:30am	8:40am	COSLA	Home to stirling street car park (return)	4 miles		£5.40 ringo					
14.2.23	8:00am	8:20am	Budget Press, Executive meeting, APWG	Home to SBC HQ	9 Miles							
14.2.23	12:40pm	12:55pm	Volunteer Borders Awards	SBC HQ to Melrose	3 miles							
14.2.23	3:00pm	3:20pm	VCB TO Home	Melrose to Home	6 miles							
16.2.23	9:00am	9:25am	Full Council Additional	Home –SBC HQ (Return)	18 Miles							
22.2.23	5:30pm	5:45pm	Heriott Watt	Home to Heriott Watt (Return)	6 miles							
23.2.23	9am	9:30am	Full Council	Home –SBC HQ (Return)	18 miles							
27.2.23	6:45am	7:10am	COSS	Home –SBC HQ (Return)	18 Miles							
28.2.23	8am	8:25am	Live borders, APWG	Home –SBC HQ (ret)	18 Miles							
2.3.23	12:00	12:25	Mr Cooper Lunch	Home –SBC HQ (Return)	18 Miles							

9.3.23	8:30	8:45	Heriot Watt	Home to Heriott Watt (Return)	6 miles							
15.3.23	6:45am	7:10am	Borderlands	Home –SBC HQ (Return)	18 miles							
17.3.23	10:45	11am	COSLA	Home to stirling street car park (return)	4 miles	£3.20 parking ringo						
22.3.23	9am	9:25am	Live Borders	Home –SBC HQ (Return)	18 Miles							
24.3.23	6:50am	7am	COSLA	Home to stirling street car park (return)	4 Miles	£5.40 Ringo						
27.3.23	9am	9:20am	Tech Scaler Meeting	Home to Tweedbank station	5 Miles							
27,3,23	11am	11:15am	Group meeting (With CEO)	Tweedbank Station to SBC HQ, SBC HQ to Home	5 miles 9 Miles							
29.3.23	3pm	3:15pm	Ewan Jackson LB	Home to LB HQ (Return)	4 Miles							
30.3.23	8:50am	9:15am	Full Council	Home –SBC HQ (Return)	18 Miles							
31.3.23	8am	8:15am	COSLA	Home to Stirling street car park (return)	4 Miles	£5.40 Ringo Park						
					Total	235 Miles	£19.40 Parking					