

Date	Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.
28/6/23	0730	1300	VISIT / MEETING @ SBC HQ	WEST LINTON → NEWTOWN ST BOSWELLS → WEST LINTON	82						
29/6/23	0700	1500	4	4 " " " "	82						
				FOR COUNCIL MEETING							
Total											64