|                |          |  | Car and    | Other      | Other           |
|----------------|----------|--|------------|------------|-----------------|
| ResID (T)      | Date     | <b>Description of Approved Duty-Expense Item-Details of Journey</b>  | Van No. of | Travel etc | <b>Expenses</b> |
|                |          | Borders College graduation day Springwood Park, Kelso - Hawick to    |            |            |                 |
| Andrew McAteer | 01/11/24 | Kelso (rtn)  | 44.00      | 0.00       | 0.00            |
|                |          | Attend upper Teviot and Borthwick water CC at Teviothead - Hawick    |            |            |                 |
| Andrew McAteer | 04/11/24 | to Teviothead (rtn)  | 10.00      | 0.00       | 0.00            |
|                |          | Purchase of Potrait easel for Civic functions of council from Border |            |            |                 |
| Andrew McAteer | 08/11/24 | Auctions   | 0.00       | 0.00       | 25.00           |
| Andrew McAteer | 12/11/24 | Attend Newcastleton CC meeting                                       | 40.00      | 0.00       | 0.00            |
| Andrew McAteer | 14/11/24 | Attend Upper Liddesdale and hermitage CC                             | 30.00      | 0.00       | 0.00            |
|                |          | Provide refreshments for SBC table at Michaelmas event at Schlos     |            |            |                 |
| Andrew McAteer | 15/11/24 | Hotel, Heiton , Kelso  | 0.00       | 0.00       | 108.00          |
|                |          | Attend CGI Tweedbank for change of Laptop and instruction -          |            |            |                 |
| Andrew McAteer | 18/11/24 | Hawick to Tweedbank (rtn)  | 38.00      | 0.00       | 0.00            |
| Andrew McAteer | 27/11/24 | Attend Print room Council HQ and Meet officers - Hawick to HQ (rtn)  | 34.00      | 0.00       | 0.00            |
| Andrew McAteer | 28/11/24 | Attend Full Council meeting at HQ - Hawick to HQ (rtn)               | 34.00      | 0.00       | 0.00            |
| Andrew McAteer |          |  | 230.00     | 0.00       | 133.00          |