



**Planning, Housing and Related Services**

**Development Management Service**

**SCALE OF FEES**

**FROM 12 December 2024**

The Council will undertake neighbour notification. You should be aware that Regulations require that, if it is not possible to identify all owners of neighbouring premises and land, you will be required to meet the cost of any advertisement required for this purpose. We will write to you on receipt of your application if this is necessary.

**TABLE 1**

**FEES FOR APPLICATIONS FOR PLANNING PERMISSION AND FOR APPLICATIONS FOR APPROVAL, CONSENT OR AGREEMENT REQUIRED BY A CONDITION IMPOSED ON A GRANT OF PLANNING PERMISSION IN PRINCIPLE**

<i>Category of development</i>	<i>Fee payable</i>
<b>RESIDENTIAL DEVELOPMENT</b>	
<b>New dwellings</b>	
1. Construction of buildings, structures or erections for use as residential accommodation (other than development within categories 2 to 6).	(a) where the number of dwellinghouses to be created by the development does not exceed 10, £691 for each dwellinghouse, (b) where the number of dwellinghouses to be created by the development is fewer than 50, £691 for the first 10 dwellinghouses, and £519 for each dwellinghouse thereafter, (c) where the number of dwellinghouses to be created by the development is 50 or more, £691 for the first 10 dwellinghouses, £519 for each dwellinghouse in excess of 10 up to 49 dwellinghouses, and £288 for each dwellinghouse in excess of 50, subject to a maximum total of £172,856.
<b>Existing dwellings</b>	
2. The carrying out of operations which will result in the enlargement, improvement or other alteration of an existing dwelling.	Where the application relates to— (a) one dwelling, £346, (b) 2 or more dwellings, £692.
3. (a) The carrying out of operations, including the erection of a building within the curtilage of an existing	£346.

<i>Category of development</i>	<i>Fee payable</i>
--------------------------------	--------------------

dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or

(b) the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse. £346.

### **NON-RESIDENTIAL BUILDINGS**

4. The construction of buildings, structures or erections including extensions (other than construction within categories 1, 5, and 6).

(a) where no floor area is created or the gross floor space created does not exceed 50 square metres, £346,

(b) where the gross floor space created exceeds 50 square metres, £691 in respect of any gross floor space up to 100 square metres,

(c) where the gross floor space exceeds 100 square metres, £691 plus £691 per 100 square metres in respect of any gross floor space exceeding 100 square metres and up to 4,000 square metres,

(d) where the gross floor space exceeds 4,000 square metres, £27,640 plus £346 per 100 square metres in respect of any gross floor space exceeding 4,000 square metres, subject to a maximum of £172,856,

(e) where no buildings are to be created, £691 per 0.1 hectare of site area, subject to a maximum of £172,856.

### **Agricultural buildings**

5. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 6).

(a) Where the ground area to be covered by the development does not exceed 500 square metres, £576,

(b) Where the ground area to be covered by the development exceeds 500 square metres, £576 plus £576 for each 100 square metres in excess of 500 square metres, subject to a maximum of £28,809.

### **Glasshouses and polytunnels**

6. The erection of glasshouses or polytunnels to be used for agricultural purposes.

£115 for each 100 square metres of ground area to be covered by the development subject to a maximum of £5,762.

### **ENERGY GENERATION**

7. The erection of wind turbines and the carrying out of other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.

(a) Where the number of turbines does not exceed 3

(i) where none of the turbines have a ground to hub height exceeding 15 metres, £1,440,

(ii) where one or more of the turbines has a ground to hub height exceeding 15 metres, but not exceeding 50 metres, £2,880,

<i>Category of development</i>	<i>Fee payable</i>
	(iii) where one or more of the turbines has a ground to hub height exceeding 50 metres, £5,760.
	(b) Where the number of turbines does exceed 3, £576 for each 0.1 hectare of site area, subject to a maximum of £172,856.
8. The construction of a hydro-electric generating station and the carrying out of any other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.	£576 for each 0.1 hectare of site area, subject to a maximum of £28,809.
9. The construction of a solar electric generating station and the carrying out of any other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.	£576 for each 0.1 hectare of site area, subject to a maximum of £28,809.
10. The carrying out of any operations connected with the exploratory drilling for oil or natural gas.	(a) Where the site area does not exceed 0.1 hectares, £1,152, (b) Where the site area exceeds 0.1 hectares, £1,152 in respect of the first 0.1 hectares of site area, plus £576 for each 0.1 hectare of site area in excess of 0.1 hectares, subject to a maximum of £172,856.
<b>FISH AND SHELLFISH FARMING</b>	
11. The placing or assembly of equipment in any part of any marine waters for the purposes of fish farming.	£230 for each 0.1 hectare of the surface area of the marine waters to be used in relation to the placement or assembly of any equipment for the purposes of fish farming and £86 for each 0.1 hectare of the sea bed to be used in relation to such development, subject to a maximum of £28,809.
12. The placing or assembly of equipment in any part of any marine waters for the purposes of shellfish farming.	£125 for each 0.1 hectare of the surface area of the marine waters to be used in relation to the placement or assembly of any equipment for the purposes of shellfish farming, subject to a maximum of £28,809.
13. The erection, alteration or replacement of plant or machinery.	(a) Where the site area does not exceed 5 hectares, £576 for each 0.1 hectare of site area, (b) Where the site area exceeds 5 hectares, £28,800 plus £28 for each 0.1 hectare of the site area in excess of 5 hectares, subject to a maximum of £172,856.
14. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	£576

<i>Category of development</i>	<i>Fee payable</i>
15. Operations for the winning and working of minerals (not including peat).	<p>(a) Where the site area does not exceed 0.1 hectare, £1,152,</p> <p>(b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 0.1 hectare of the site area in excess of 0.1 hectare,</p> <p>(c) Where the site area exceeds 15 hectares, £86,976, plus £288 for each 0.1 hectare of site area in excess of 15 hectares, subject to a maximum of £172,856.</p>
16. Operations for the extraction of peat.	£576 for each 0.1 hectare of site area, subject to a maximum of £6,914.
17. The carrying out of any operations not coming within any of the above categories.	<p>(a) Where the site area does not exceed 0.1 hectare, £1,152,</p> <p>(b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,</p> <p>(c) Where the site area exceeds 15 hectares, £9,792 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.</p>

#### **USE OF LAND**

18. The use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from land.	<p>(a) Where the site area does not exceed 0.1 hectare, £1,152,</p> <p>(b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,</p> <p>(c) Where the site area exceeds 15 hectares, £86,976 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.</p>
19. The use of land for the storage of minerals in the open.	<p>(a) Where the site area does not exceed 0.1 hectare, £1,152,</p> <p>(b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,</p> <p>(c) Where the site area exceeds 15 hectares, £86,976 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.</p>

#### **CHANGE OF USE OF BUILDINGS OR LAND**

20. The change of use of a building to use as one or more dwellinghouses.	(a) Where the number of dwellinghouses to be created by the development does not exceed 10, £691 for each dwellinghouse,
---	--

<i>Category of development</i>	<i>Fee payable</i>
	<p>(b) Where the number of dwellinghouses to be created by the development is fewer than 50, £691 for the first 10 dwellinghouses, and £519 for each dwellinghouse thereafter,</p> <p>(c) Where the number of dwellinghouses to be created by the development is 50 or more, £691 for each of the first 10 dwellinghouses, £591 for each dwellinghouse in excess of 10 up to 49 dwellinghouses, and £288 for each dwellinghouse in excess of 50, subject to a maximum total of £172,856.</p>
21. A material change in the use of a building (other than a change of use referred to in category 20).	<p>(a) Where the gross floor space does not exceed 100 square metres, £691,</p> <p>(b) Where the gross floor space exceeds 100 square metres, £691 plus £691 per 100 square metres up to 4,000 square metres,</p> <p>(c) Where the gross floor space exceeds 4,000 square metres, £27,640 plus £346 per 100 square metres in respect of any gross floor space exceeding 4,000 square metres, subject to a maximum of £172,856.</p>
22. A material change in the use of land (other than—	£576 per 0.1 hectare of site area subject to a maximum of £5,762.
(a) a change of use within category 21, or	
(b) a change of use within categories 18 or 19, or	
(c) a change in the use of equipment placed or assembled in marine waters for the purposes of fish farming or shellfish farming).	

**TABLE 2****FEEES FOR APPLICATIONS FOR PLANNING PERMISSION IN PRINCIPLE**

<i>Category of development</i>	<i>Fee payable</i>
<b>RESIDENTIAL DEVELOPMENT</b>	
<b>New dwellings</b>	
1. Construction of buildings, structures or erections for use as residential accommodation.	(a) where only one dwellinghouse is to be created, £691, (b) where more than one dwellinghouse is to be created and the site area does not exceed 2.5 hectares, £691 for each 0.1 hectare of the site area, (c) where more than one dwellinghouse is to be created and site area exceeds 2.5 hectares, £691 for each 0.1 hectare up to 2.5 hectares of the site area, and then £346 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum of £86,428.
<b>NON-RESIDENTIAL BUILDINGS</b>	
2. The construction of buildings, structures or erections including extensions.	£691 for each 0.1 hectare up to 2.5 hectares of the site area, and then £346 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum of £86,428.

**TABLE 3****FEEES FOR APPLICATIONS FOR A CERTIFICATE OF LAWFUL USE OR DEVELOPMENT UNDER SECTION 150 OR A CERTIFICATE OF PROPOSED USE OR DEVELOPMENT UNDER SECTION 151 OF THE 1997 ACT**

<i>Category of development</i>	<i>Fee payable</i>
<b>CERTIFICATES OF LAWFULNESS OF EXISTING USE OR DEVELOPMENT</b>	
1. An application under section 150(1) (a) or (b) of the 1997 Act (or both as the case may be).	The amount that would be payable in respect of an application for planning permission to institute the use or carry out the operations specified in the application (or an application to do both, as the case may be).
2. An application under section 150(1) (c) of the 1997 Act.	£346.
<b>CERTIFICATES OF LAWFULNESS FOR PROPOSED USE OR DEVELOPMENT</b>	
3. An application under section 151(1) of the 1997 Act (apart from one within category 4).	Half the amount that would be payable in respect of an application for planning permission to institute the use or carry out the operations specified in the application (or an application to do both, as the case may be).
4. An application under section 151(1) (a) where the use specified is use as one or more separate dwellinghouses.	£691 for each dwellinghouse, subject to a maximum of £172,856.

**TABLE 4****FEES FOR A DETERMINATION AS TO WHETHER THE PLANNING AUTHORITY'S PRIOR APPROVAL IS REQUIRED IN RELATION TO DEVELOPMENT UNDER SCHEDULE 1 OF THE GENERAL PERMITTED DEVELOPMENT ORDER**

<i>Category of development</i>	<i>Fee payable</i>
1. An application made for determination as to whether the prior approval of the planning authority is required in relation to development under schedule 1 of the General Permitted Development Order (other than one within categories 2 to 9).	£200
2. An application made by virtue of paragraph (4A) of Class 18 of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	No fee
3. An application made by virtue of paragraph (4) of Class 18B of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
4. An application made by virtue of paragraph (5) of Class 18C of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
5. An application made by virtue of paragraph (4) of Class 21A of Part 6A (fish farming) of schedule 1 of the General Permitted Development Order.	£750
6. An application made by virtue of paragraph (4) of Class 22A of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
7. An application made by virtue of paragraph (5) of Class 22B of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
8. An application made by virtue of paragraph (4) of Class 22 of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	No fee
9. An application made by virtue of sub-paragraph (23) of Class 67 of Part 20 (development by electronic communications code operators) of schedule 1 of the General Permitted Development Order.	£750

**TABLE 5****OTHER APPLICATIONS, CONCESSIONARY FEES AND EXEMPTIONS**

Advertisement Consent	£346
Applications for planning permission made under section 42 (applications to develop land without complying with previous conditions) of the 1997 Act	£346
Listed Building Consent	No fee
High Hedge Applications	£400
Works to improve a disabled person's access to a public building, or to improve his/her access, safety, health or comfort at his/her dwellinghouse	No fee
Applications (including advertisement applications) by Community Councils	Half the normal fee
Applications required because of the removal of permitted development rights by a condition or by an Article 4 Direction  Note: There are currently no Article 4 Directions in place within Scottish Borders Council administrative area	No fee
Applications required because of the removal of a condition of a right to make a change of use within the Use Classes Order	No fee
Applications by non-profit making organisations for sporting facilities (incl. playing fields)	£691
Simultaneously submitted alternative schemes for the same site by the same applicant	Highest of the fees applicable for each option and a sum equal to half the rest
Revised or fresh application for development of the same character or description within 12 months of receiving permission	No fee
Revised or fresh applications for development or advertisements of the same character or description within 12 months of refusal, or of the making of the earlier applications if withdrawn, or within 12 months of expiry of the statutory 8 weeks period where the applicant has appealed to the Secretary of State on the grounds of non-determination	No Fee
Applications within a Conservation Area	Where permitted development rights have been removed by article 3(1) where a



	dwellinghouse is in a designated Conservation Area the reduction in fee would be reduced by 25%” This applies to alterations to a dwellinghouse (not extensions), and other operations within the curtilage.
Certificate of Lawfulness - The withdrawal (before notice of decision was issued) of an earlier application or a refusal of the earlier applications by the same applicant within 12 months of the date when the earlier application was made (in the case of a withdrawn application) or refusal in any other case	No Fee
Matters Specified in Conditions	Where an applicant has submitted an application and paid fees for an approval of matters specified in conditions (AMC) under a planning permission in principle and the fees paid are equal to the amount which would apply if they were applying for all conditions as one AMC application, the fee payable is £576.  This provision only applies where no application has been made under that planning permission in principle other than by the applicant.
Where an application relates to development which, in the opinion of the planning authority, has the primary purpose of contributing to a not-for-profit enterprise or a social enterprise, and where the application relates to development which, in the opinion of the planning authority, is likely to contribute to improving the health of residents of the area to which the application relates.	Fee reduced by 25% for planning applications, certificates of lawful use or development, certificates of proposed use or development, advertisement consents, applications made under section 42 and determinations as to whether the planning authority’s prior approval is required. Reduced and waived fees subject to agreement by Council
Development crossing planning authority boundaries requiring several applications	The fee shall be to the Authority whose area the larger or largest part of the land to which the applications relate is situated. The amount payable in respect of all the applications shall be one and a half times the amount which would have been payable if application had been made to a single authority in respect of the whole development or the sum of the amounts which would have been payable, whichever is the lesser.
<b>Advertising an application</b>	
Neighbour Notification (neighbour not known).	£80
Applicant cannot notify owner(s) and agricultural tenants.	£80
Schedule 3 (Bad Neighbour) Development.	£80
Schedule 3 Development with Neighbour Notification.	£80

Environmental Impact Assessment	£500
---------------------------------	------

*Note: Reduced and waived fees subject to agreement by Council*

**TABLE 6**  
**DISCRETIONARY FEES BY SBC**  
**PRE-APPLICATION ADVICE SERVICE**

<i>Category of development</i>	<i>Written Response</i>	<i>Meeting with written response</i>
Local Development (other than housing)	£175	£460
Proposals for one to two houses or flats	£175	£460
Housing developments (3-49 houses)	£500	£1000
Housing developments (more than 49 houses or sites over two hectares)	£1000	£2000
Renewable Energy Projects over two hectares	£2500	£3750
All other major developments	£1155	£1730

**TABLE 7**  
**APPLICATIONS FOR NON-MATERIAL VARIATION**

<i>Type of Application</i>	<i>Fee Payable</i>
All applications	£230
Where an application relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).	Fee waived in full
Where an application relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).	Fee reduced by half

**TABLE 8****APPLICATIONS FOR COMPLIANCE OR DISCHARGE OF PLANNING CONDITIONS**

*Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.*

<i>Type of Application</i>	<i>Fee Payable</i>
Compliance with Conditions	£115
Discharge of Conditions	£115
Where an application relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).	Fee waived in full
Where an application relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).	Fee reduced by half

**TABLE 9****SURCHARGES****APPLICATIONS SUBMITTED IN RETROSPECT**

<i>Type of Application</i>	<i>Fee Payable</i>
Where an application for planning permission is made after the whole development being applied for has been carried out in full	Fee calculated in accordance with the table above, plus one quarter
Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.	Fee calculated in accordance with the table above, plus one quarter