

Terms of reference for the Health and Social Care Locality Working Groups within the five Localities

Background

This document sets out the Membership and Terms of Reference of the Scottish Borders Health and Social Care Partnership Locality Working Groups (LWG). The groups will provide input and Collaborative leadership into the planning, design and delivery of the model(s) within each Locality. These working groups which will be arranged within each locality, will be chaired and led by the Locality coordinator for that Locality.

Role and Remit

The LWG comprises of key representatives with responsibility for planning and delivery related to health and social care integration and improved well-being at an operational level. Its primary function is to operate as a working group with responsibility for the planning, design and delivery of the model within each Locality in line with Partnership Strategic Plan and Scottish Governments Locality Guidance.

Their secondary function is to Lead their staff within each service/ organisation towards service redesign in line with agreed Locality model.

It will operate in an open and transparent manner so as to secure clarity of decision making. The group will report directly to locality planning group and ultimately to the Scottish Borders Health and Social Care Partnership Integrated Joint Board (IJB) /Locality Planning Group (LPG)

The role of the LWG is to provide:

- Input and leadership to development of Locality Plans
- Advice on co - located working
- Advice on roles and remit of staff
- Oversight of Local Needs analysis
- Provide collaborative leadership to plan and deliver service redesign
- Support delivery of Locality plans in each Locality
- Communicate progress and delivery to all community stakeholders within respective locality.

Objectives:

The objectives of the LWG are:

- Plan, implement and manage operational change in integrated health and social care services *working co-productively*
- Provide recommendations to the LPG for future service redesign in line with the Partnerships Strategic Plan and Commissioning and Implementation Plan.
- Design and implement performance outcomes and indicators for all redesign activity based on local outcome measures/national outcomes.

Outcomes:

- Delivery of Locality Plan for each Locality
- Redesigned, integrated health and social care services.
- Evidence of effective delivery and improved outcomes for service users.
- Prevention of duplication and improved linkages across SBC, NHS Borders, Housing the Third and Independent Sectors

Membership:

Locality Coordinator - Chair

Social Care and Health Team Leader / ATL

District Nursing team Leader

GP

Housing

Third sector

Community Hospital senior charge Nurse

AHP

Public Rep

Service user

Carer

Care Home providers

It is recognised that specialist input will be required at times from colleagues who are not standing members of the LWG. It is proposed that the group includes these colleagues whenever it identifies a need for their involvement in order to support the decision making process.