

[REDACTED]  
Ettrick & Yarrow Community Development  
Company

*Please ask for:* Martin Joyce – 01835 825082  
*Our Ref:* MJKW  
*Your Ref:*  
*E-Mail:* [martin.joyce@scotborders.gov.uk](mailto:martin.joyce@scotborders.gov.uk)  
*Date:* 5 April 2018

Dear [REDACTED]

### **ASSET TRANSFER UNDER THE COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**

This letter is to acknowledge receipt of your asset transfer request in relation to Ettrick Primary School, garden and carpark, Ettrick Valley, Selkirk, TD7 5JA.

I confirm that the request is made in accordance with the legislation and all required information has been provided. The validation date for this asset transfer request is 5 April 2018.

I confirm that no other asset transfer request has been received in relation to the land/building to which your request relates and the land/building has not been advertised for sale, nor has the Council entered negotiations or initiated proceedings with a view to transferring or leasing that land/building. We therefore consider that the Council is prohibited by Section 84(2) of the Act from selling, leasing or otherwise disposing of the land/building described above other than to Ettrick and Yarrow Community Development Company until your request is concluded.

Notice of this asset transfer request will be published online at [www.scotborders.gov.uk/assettransfer](http://www.scotborders.gov.uk/assettransfer) and sent to any tenants or occupiers of the land or building.

Any representations made to the Council about this request will be copied to you at the contact address provided in your request, and you will have at least 20 working days to comment on them. We will give you notice of our decision whether to agree to or refuse your request, and our reasons for that decision, by 4 October 2018.

If you do not receive a decision by that date, you may apply for a review of the case. You may also apply for a review if your request is refused, or if the request is agreed but the decision notice specifies material terms or conditions which differ to a significant extent from those specified in the request. If you wish to apply for a review of the decision your request must be received within 20 working days of the decision notice being issued or the date of expiry of the period allowed for determination of the request (4 October 2018).

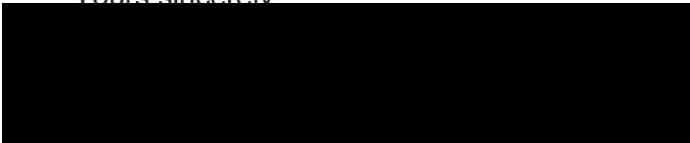
Guidance .../

Guidance on applying for a review is available by contacting the Council at [communityengagement@scotborders.gov.uk](mailto:communityengagement@scotborders.gov.uk) or on 01835 826626. An application for review should be sent to [communityengagement@scotborders.gov.uk](mailto:communityengagement@scotborders.gov.uk) or to:

The Communities & Partnerships Team  
Asset Transfer  
Scottish Borders Council Headquarters  
Newtown St Boswell  
Melrose  
TD6 0SA

If you have any questions about the asset transfer process please contact Clare Malster at the address below, at [communityengagement@scotborders.gov.uk](mailto:communityengagement@scotborders.gov.uk) or on 01835 826626.

Yours sincerely



**MARTIN JOYCE**  
**SERVICE DIRECTOR ASSETS & INFRASTRUCTURE**