

NON DOMESTIC RATES APPLICATION FOR DISABLED PERSONS RELIEF



PROPERTY REFERENCE NUMBER

ACCOUNT NUMBER

If you require any help in completing this form, please telephone Customer Advice & Support Service on **0300 100 1800** or visit any Council Contact Centre/Library Contact Centre (further information is available on the last page of this application form) where our staff will be pleased to give you confidential assistance.

INTRODUCTION

Institutions providing care, welfare or employment facilities for the disabled are entitled to rebate of non-domestic rates if they meet the criteria laid down in the Rating (Disabled Persons) Act 1978.

To claim rebate please complete this form using BLOCK CAPITALS and return it without delay to the address shown overleaf together with-

- a) a copy of the occupying organisation's Constitution or Articles of Association **and**
- b) where the property is used for the provision of residential accommodation, a list of the nature and extent of each resident's disabilities.

THE APPLICANT

NAME OF ORGANISATION OCCUPYING THE PROPERTY

WHAT ARE THE PRINCIPAL OBJECTS OF THIS ORGANISATION?

THE PROPERTY

WHAT IS THE ADDRESS OF THE PROPERTY FOR WHICH RELIEF IS CLAIMED?

WHO OWNS THE PROPERTY?

FROM WHEN?

<input type="text"/>	<input type="text"/>
----------------------	----------------------

WHO IS THE TENANT (IF ANY)?

FROM WHEN?

<input type="text"/>	<input type="text"/>
----------------------	----------------------

MAIN USES OF THE PROPERTY

IS THE PROPERTY USED FOR ANY OF THE FOLLOWING:

ENTER
YES or NO

(i) The provision of residential accommodation for the care of persons suffering from illness?

(ii) The provision of residential accommodation for the after-care of persons who have been suffering from illness?

(iii) The provision of residential accommodation for the care of disabled persons?

(iv) The provision of residential accommodation for the after-care of disabled persons?

(Note: that "care" in questions (i) and (iii) above does **not** include the provision of medical, surgical or dental treatment and if the premises are mainly used for such purposes the answer to these questions must be "**NO**").

(v) The provision of facilities for training, or keeping suitably occupied, persons suffering from illness or persons who have been suffering from illness?

(vi) The provision of facilities for training, or keeping suitably occupied, disabled persons?

(vii) The provision of Welfare Services for disabled persons?

(Note: if the answer to question (vii) is "YES" please give details of the type(s) of Welfare Service provided.

MAIN USES OF THE PROPERTY (CONT'D)

(viii) The provision of facilities for employment or work on their own account for disabled persons in terms of Section 15 of the Disabled Persons (Employment) Act 1944?

(ix) The provision of sheltered employment (being a workshop or other facilities) by a local authority in terms of Section 3(1) of the Disabled Persons (Employment) Act 1958?

If you wish to expand on the major purposes for which the premises are used, please use the box below.

ANCILLARY USES OF THE PROPERTY

Please use the box below to explain any ancillary or other uses of the property **other** than those already mentioned.

DISABLED PERSONS REBATE - INFORMATION FOR APPLICANTS

RATING (DISABLED PERSONS) ACT 1978

Under the provisions of the Rating (Disabled Persons) Act 1978 a rebate can be awarded on certain properties depending on their use. Under the Act a rebate can be awarded if half or more of the floor area of the building or buildings is used exclusively for one or more of the purposes specified below:

- The provision of residential accommodation for the care of persons suffering from illness
- The provision of residential accommodation for the after-care of persons who have been suffering from illness
- The provision of residential accommodation for the care of disabled persons
- The provision of residential accommodation for the after-care of disabled persons
(Note: that "care" in these categories does **not** include the provision of medical, surgical or dental treatment)
- The provision of facilities for training, or keeping suitably occupied, persons suffering from illness or persons who have been suffering from illness
- The provision of facilities for training, or keeping suitably occupied, disabled persons
- The provision of Welfare Services for disabled persons (as defined by the Social Work (Scotland) Act 1968),
- The provision of facilities for employment or work on their own account for disabled persons in terms of Section 15 of the Disabled Persons (Employment) Act 1944
- The provision of sheltered employment (being a workshop or other facilities) by a local authority in terms of Section 3(1) of the Disabled Persons (Employment) Act 1958.

The amount of rebate granted under this scheme will be determined by the Assessor with regard to the rateable value of the building or buildings and the proportion which is used for the purposes set out above.

DECLARATION

I declare that to the best of my knowledge the information given is true and complete. I understand that Scottish Borders Council may undertake such enquiries it considers appropriate (including inspection of property) to verify this claim. I undertake to advise the Council of any change of circumstance including immediate notification of the date on which the property ceases to be used for any of the purposes stated on this form.

I claim NonDomestic Rates Rebate

Your Signature

Date

Name

Tel No

Address for Correspondence

Capacity (e.g. Owner; Tenant; Sub-Tenant; Agent):

When completed, this form should be returned to

**Scottish Borders Council
Customer Advice & Support Service
Council Headquarters
Newtown St. Boswells
Melrose TD6 0SA**

For Official Use

Act By

Date

COUNCIL CONTACT CENTRES/LIBRARY CONTACT CENTRES

You can find out the opening times from our website at www.scotborders.gov.uk/contactcentres or by calling **0300 100 1800** and following the appropriate instructions. They are also displayed at each office.

Coldstream, Library Contact Centre, Gateway Centre
Duns, Library Contact Centre, 49 Newtown Street
Eyemouth, Old High School, Coldingham Road
Galashiels, Paton Street
Hawick, High Street
Innerleithen, Library Contact Centre, Buccleuch Street

Jedburgh, Library Contact Centre, Castlegate
Kelso, Library Contact Centre, Bowmont Street
Newtown St Boswells, Council Headquarters
Peebles, High Street
Selkirk, High Street