

Scottish Borders Cares LLP

Registered number SO305156

Members' Annual Report and Financial Statements

For the year ended 31 March 2018



SBCARES

in safe hands

day services home care care homes independent living



Contents

	Page
Members' Annual Report	4
Statement of Members' Responsibilities for Members Report and Financial Statements	14
Financial Statements	
Profit and Loss Account	15
Balance Sheet	16
Statement Of Changes in Net Assets Attributable to Members	17
Accounting Policies	18
Notes to the Accounts	21
Independent Auditor's Report to the Members	30
Reference and Administrative Information	33

Members' Annual Report

The Members present their Annual Report and Financial Statements for the year ended 31 March 2018.

Principal Activity

The principal activity of Scottish Borders Cares LLP is the provision of Adult Social Care services.

The Partnership employs **876** staff (**550** full time equivalents) in **181** positions with a number of staff having more than one role.

These financial statements represent the results of the year from 1 April 2017 until 31 March 2018.

Designated Members

The Members who held office during the year and to the date of these financial statements were as follows:

Scottish Borders Council

SBC Nominees Limited.

The members who held office at the date of approval of this Members' report confirm that, so far as they are aware, there is no relevant audit information of which the Partnership's Auditor is unaware; and each Member has taken all the steps that they ought to have taken as a Member to make themselves aware of any relevant audit information and to establish that the Partnership's Auditor is aware of that information.

Auditor

Pursuant to Section 487 of the Companies Act 2006, the Auditor will be deemed to be reappointed and KPMG LLP will therefore continue in office.

SB Cares Trading Name

Scottish Borders Cares LLP and Scottish Borders Supports LLP are both Limited Liability Partnerships working with Scottish Borders Council to provide Adult Social Care Services and collectively trade under the name of SB Cares.

Scottish Borders Cares LLP provides adult care services to Scottish Borders Supports LLP.

Members' Annual Report *(continued)*

Governance

The two Limited Liability Partnerships (LLPs) that trade as SB Cares are managed by a single Board of Management which is subject to the provision of the individual Members Agreement for each of the LLPs. Neither Scottish Borders Cares LLP nor the Board of Management shall make decisions in respect of the reserved matters set out in this agreement.

The Board of Management is employed by Scottish Borders Supports LLP and consists of:

- a) The Managing Director
- b) The Finance and Commercial Director
- c) The Operations Director
- d) The Chair

In addition, up to five additional independent persons can be assumed to the Board of Management, where the persons have skills, knowledge or experience deemed to be useful to the Board of Management in fulfilling its obligations and functions to the SB Cares and its Members. There are currently two independent persons on the Board of Management.

The meetings of the Board of Management are held on a monthly basis.

SB Cares' Officers meet with Scottish Borders Council quarterly at the Council's Major Contracts' Governance Group Committee which replaced its Limited Liability Partnership - Strategic Governance Group during 2017. This Group enables the Council to subject SB Cares to appropriate review and scrutiny. The public minutes and papers from this Committee can be found on the Scottish Borders Council website (www.scotborders.gov.uk).

In addition the Chief Executive of Scottish Borders Council (the Council) may at any time invite the SB Cares' Officers to attend a meeting of the Council's Corporate Management Team to discuss such matters related to the Members Agreement and the Services of the Business.

Transactions with Members

No remuneration of Members occurred during the year. The Members' share in the profit or loss for the year is accounted for as an allocation of profits with unallocated profits and losses included within 'other reserves'.

Scottish Borders Cares LLP transacts with Scottish Borders Supports LLP not with Members. These transactions are covered by a five year Service Provision Agreements between the two LLPs which commenced on 1 April 2015.

Members' Annual Report *(continued)*

2017/18 Financial Review – Scottish Borders Cares LLP

These financial statements represent the results of the year of trading from 1 April 2017 until 31 March 2018. In the year ended 31 March 2018, Scottish Borders Cares LLP generated a loss of £735k. The table below indicates the underlying trading (management accounting) basis has generated a small loss of £6k.

	Year Ending 31 March	
	2017 £000	2018 £000
Total Comprehensive Income/(Loss) for the year	(2,676)	(735)
<i>Remove Accounting Standard Adjustments:</i>		
Retirement Benefits Adjustments	2,627	723
Movement in Annual Leave Accrual	49	6
Income/(Loss) for the year on a Management Accounts Basis	-	(6)

The major movement in the Financial Statements is the net increase of £723k (£2,676k in 2016/17) in the actuarial valuation of the LLP's Pension Liability Obligation. The actuarial valuation undertaken specifically for the annual accounts, and is calculated in accordance with International Accounting Standard – Employee Benefits (IAS19) and uses a number of high level assumptions including inflation, asset growth, salary/pension increases and discount rate. These assumptions are reviewed and updated on an annual basis and are only used for IAS19 purposes and are not relevant to calculations undertaken for funding purposes.

The LLP is an admitted body within the Scottish Borders Pension Fund (the Fund), which is a Local Government Pension Scheme and, under the management arrangements of this scheme, the funding valuations are undertaken every three years (the Triennial Valuation). The most recent Triennial Valuation was undertaken during 2017/18 and this resulted in a full revaluation of the funding position for the LLP's pension obligations and included an assessment of employer contribution rates for the future 3 years. This recent valuation determined that the pension obligations of the LLP are more than covered by the assets under management by the Fund as at the valuation.

The final result of the Triennial Valuation was that the Fund's actuary estimates that the LLP's pension assets are equivalent to 113% of the projected liabilities. This is a positive result for the LLP and has also meant that the employer contribution rate will not be required to change in the next 3 years from the current levels.

Overall the LLP performed as expected for the year of trading delivering services through its contract with Scottish Borders Supports LLP.

Members' Annual Report *(continued)*

Business Review – SB Cares

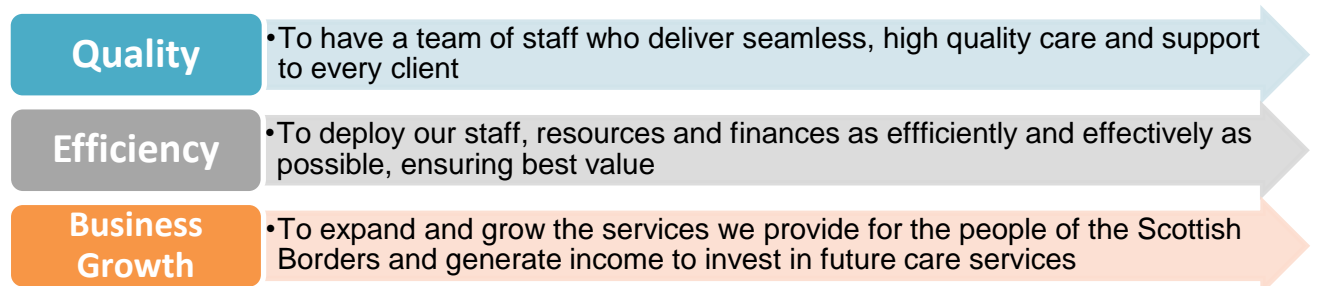
As stated previously Scottish Borders Supports LLP is one of the two entities which combine to trade as SB Cares. As the Board of Management sets the strategic objectives and oversees the performance and management of the two LLPs as a combined whole, the Business Review is being presented as a joint review of both Scottish Borders Cares LLP and Scottish Borders Supports LLP.

Strategic Context

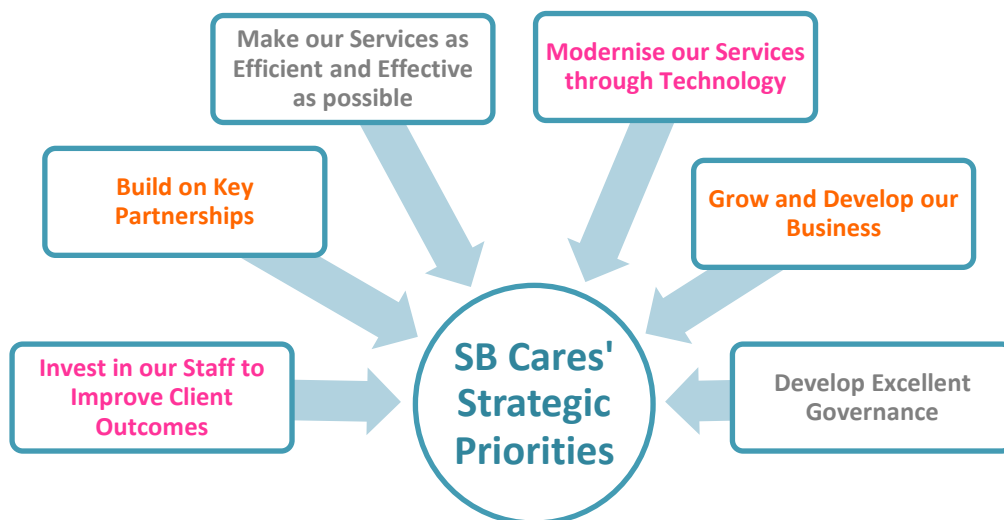
SB Cares' Vision is to:



SB Cares will focus on three **Strategic Aims** in order to support the delivery of this Vision and these are:



These Strategic Aims underpin all of our priorities and actions, with Quality being the key aim of all that we do. The Board of Management has agreed six priorities on which the Board and the Senior Management Team have developed action plans for delivering, developing and improving the services to our clients. **Our Priorities** are as follows:



Members' Annual Report *(continued)*

2017/18 – Summary of Our Activities

2017/18 has been a very busy and successful year for SB Cares and this report, at the end of our third year of trading, provides an overview of the activities throughout the year.

Key Facts and Figures for 2017/18

SB Cares supported over 12,000 clients, families and carers through the provision of its adult social cares services throughout the Scottish Borders by:

- Delivering over **15,000 visits per week** to enable more than **900 people** to remain in their own homes.
- Delivering **11,840 pieces** of additional ability equipment to support 2,336 new clients to live more independently, with a total of **9,818 clients** using equipment on loan from the Community Equipment Service at the end of the financial year.
- Supporting **1,545** clients and another **291 individual homes** in supported housing schemes to maintain independence with 24 hour monitored personal alarms.
- Providing 24 hour support through **143 beds** in a care home environment for those people with higher level needs.
- Supporting clients through our day services enabling people to remain at home and providing respite to families and carers.

Delivering Our Strategic Priorities during 2017/18

✓ **Invest in our Staff to Improve Client Outcomes**

SB Cares has:

- a. Improved its Support Worker induction programme in order to continue to improve quality of care to clients;
- b. updated its approach to recruitment through the introduction of rolling annual recruitment for Support Workers;
- c. implemented revised organisational structures for the management of both Care and Financial & Commercial Services, with additional focus on quality;
- d. reviewed Homecare operations and is in the process of implementing new positions to support improving quality of care, and effectiveness of scheduling visits; and
- e. agreed a revised Communication, Engagement and Marketing Strategy.

Members' Annual Report *(continued)*

✓ **Build on Key Partnerships**

SB Cares has:

- a. established a new Discharge to Assess Care Home at Craw Wood, Tweedbank to provide a short term supported transition from acute medical care in hospital prior to returning home, and this has been done under the Integrated Joint Board for Health and Social Care in partnership with NHS Borders; and
- b. worked with Borders College to develop new social care courses, which SB Cares staff are able to participate in as part of their development.

✓ **Make our Services as Efficient and Effective as possible**

SB Cares has:

- a. implemented a staffing model across the Scottish Borders for local home care teams which provides a consistent, more responsive and flexible 7 day service;
- b. implemented the first phase of a dedicated 4x4 vehicle fleet for the home care teams which supports improved continuity of care provision to clients during adverse winter weather, and opens up employment opportunities to individuals with limited personal vehicle access;
- c. established the first single care registration for a co-located older people and learning disabilities day service in Peebles which has resulted in improved outcomes and experiences for clients in both services; and
- d. changed the approach to the provision of meals within our Care Homes reducing costs without impacting on quality or flexibility of service.

✓ **Modernise our Services through Technology**

SB Cares has:

- a. transitioned the alarm monitoring and out of hours' telephony services of Border Care to East Lothian Council's centre of excellence in order to secure the benefits of new technology for call handling, which will enable the provision of cost effective services, deliver increased service resilience and improved overall caller experience; and
- b. transferred its Community Equipment Service into a purpose built facility with modern cleaning facilities and delivery vehicles with bespoke fittings to separate issued and returned equipment, all of which contribute to improvements in infection control.

✓ **Grow and Develop our Business**

SB Cares has:

- a. sustained better than expected client retention following the significant price increase for Bordercare Alarm services agreed by the Council as part of its charging reviews, resulting in approximately £150k increased turnover.

✓ **Develop Excellent Governance**

SB Cares has:

- a. continued to improve the quality of care with 85% of their registered care services receiving Care Inspectorate grades of Good or above.
- b. engaged effectively with the Council's Major Contracts Governance Group, Audit and Scrutiny Committee and Corporate Management Team and delivered significant elements of the Health and Social Care Partnership's strategic agenda.

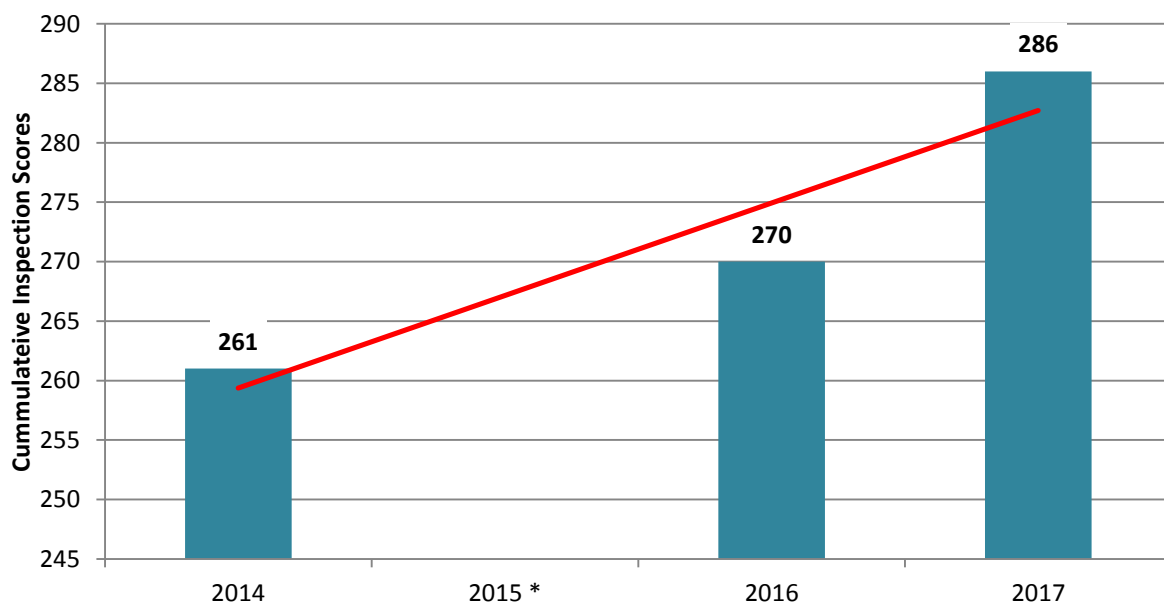
Members' Annual Report *(continued)*

Quality of Our Care

day services home care care homes independent living

Our registered care services continue to be regulated by the Care Inspectorate and are inspected regularly through their programme. During 2017/18, SB Cares continued to see an overall improvement in the quality of the scores achieved in many of our registered services and the chart below shows the cumulative scores demonstrating these improvements.

SB Cares' Care Inspection Score



* 2015 SB Cares first registered services no inspections took place, the 2014 information relates to the scores achieved when services provided through Scottish Borders Council

In addition, the proportion of our registered services achieving very good and above has risen from 15% in 2015/16 to 39% in 2017/18.

Members' Annual Report *(continued)*

Risk Management

Corporate Risk Management

SB Cares recognises the importance of the management of corporate risk and applies appropriate corporate governance to ensure it is successfully monitored and managed.

SB Cares has adopted the Council's corporate risk policy to embed risk management into its business practices. SB Cares has continued to monitor, manage and mitigate risk through the proactive management of its risk register and associated actions.

The register is regularly reviewed to ensure that it reflects risks and mitigations associated with the delivery of its current Business Plan. The regular review is undertaken by the Senior Management Team and Board of Management as part of its performance monitoring processes.

The Council's Audit & Risk function, as part of the Service Level Agreement, carries out regular audits of business functions and areas of risk whose findings are reported to the Board of Management. The Council's Head of Audit and Risk and Risk Manager attend the Board of Management meetings on a quarterly basis.

Public Sector Financial Pressures

The overall pressure on public finances continues to be the dominant risk to SB Cares. Budget pressures and service reduction within the Council has an effect on SB Cares as it provides key services to this main client. SB Cares continues to monitor the change in business operation and address the mitigation of risk proactively. This is accomplished through working closely with its key partners and our clients as well as reviewing its business model to secure continuous improvement.

Financial Management

Cash flow management procedures are in place to ensure that resources are managed effectively.

The Board of Management receive a monthly update on the financial position for SB Cares and this includes narrative commentary on movements and updating of the forecast out-turn for the organisation.

Members' Annual Report *(continued)*

Combined Financial Position –SB Cares – 2017/18

SB Cares as a trading entity reports to the Board of Management on a monthly basis, presenting the financial position on a management accounting basis (i.e. excluding the impact of the accounting for retirement benefits). This allows informed monitoring and evaluation of the trading financial position. The table below shows the combined position for the 2 LLPs, showing the Comprehensive Income and Expenditure reported position per the 2017/18 Annual Accounts and the trading position as presented on a management accounts basis for 2017/18.

	Year Ending 31 March 2018		
	SB Supports LLP £000	SB Cares LLP £000	Total SB Cares £000
Total Comprehensive Income/(Loss) for the year	44	(735)	(691)
<i>International Accounting Standard Adjustments:</i>			
IAS 19 Retirement Benefits Adjustments	-	723	723
SBC Service Efficiency Contract Rebate	465	-	465
Movement in Annual Leave Accrual	(1)	6	5
Income/(Loss) for the year on a Management Accounts Basis	508	(6)	502

The budget was fully reviewed and revised in June/July 2017 and the SB Cares Board of Management have received regular monitoring reports on progress during the year. An overall assessment of the combined results of the Scottish Borders Supports and Scottish Borders Cares LLPs has resulted in the generation of an efficiency contribution on the annual contract fee for services of **£465k** on top of previously achieved reductions in the contract.

The table below identifies what SB Cares has been able to contribute through contractual rebates as part of its trading arrangements with the Council:

	2015/16 £000	2016/17 £000	2017/18 £000
Recurring Savings returned to SBC:			
2015/16	480	480	480
2017/18	-	-	465
Total Recurring Savings	480	480	945
One-Off Savings returned to SBC - 2016/17	-	600	-
Annual Savings	480	1,080	945
% of Contractual Management Fee	3%	7%	6%
Cumulative Savings	480	1,560	2,505

Members' Annual Report *(continued)*

This year's contribution has been achieved by a variety of efficiency projects undertaken during the year including:

- ✓ roll out of improved Home Care scheduling and rotas;
- ✓ fleet optimisation activity especially in Home Care and the Community Equipment Service;
- ✓ implementing a new meal service within Care Homes; and
- ✓ reviewing the shopping service.

In conclusion the Members Report and Financial Statements for the year ended 31 March 2018, demonstrate that SB Cares continues to improve and drive forward with its service and financial priorities.

The Members' Annual Report was signed on behalf of Members by

Philip Barr

**For and on behalf of
Scottish Borders Council**

Designated member

6 September 2018

Statement of Members' Responsibilities in respect of the Members' Report and the Financial Statements

The members are responsible for preparing the Members' Report and the financial statements in accordance with applicable law and regulations.

The Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008 require the members to prepare financial statements for each financial year. Under that law the members have elected to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice), including FRS 101 Reduced Disclosure Framework.

Under Regulation 8 of the Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008 the members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the LLP and of its profit or loss for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- assess the LLP's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the LLP or to cease operations, or have no realistic alternative but to do so.

Under Regulation 6 of the Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008, the members are responsible for keeping adequate accounting records that are sufficient to show and explain the LLP's transactions and disclose with reasonable accuracy at any time the financial position of the LLP and enable them to ensure that its financial statements comply with those regulations. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the LLP and to prevent and detect fraud and other irregularities.

The members are responsible for the maintenance and integrity of the corporate and financial information included on the LLP's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Profit and Loss Account

for the year ended 31 March

2017		2018	Notes to Accounts Ref
£000		£000	
14,920	Turnover	14,890	1
(16,000)	Cost of Sales	(17,227)	2, 6
(1,080)	Gross Loss	(2,337)	
-	Administrative Expenses	-	
(1,080)	Loss on Ordinary Activities after Taxation	(2,337)	
(1,080)	Profit/(Loss) for the Financial Year Available for Discretionary Division Among Members	(2,337)	
	Other Comprehensive Income/(Loss):		
(1,596)	Actuarial (Loss)/Gain from Pension Obligations	1,602	6
(2,676)	Total Comprehensive Loss for the year	(735)	

SB Cares LLP's turnover and expenses all relate to continuing operations.

Balance Sheet

at 31 March

2017		2018	Notes to Accounts Ref
£000		£000	
	Current Assets		
429	Debtors	408	4
4	Cash at Bank and in Hand	6	
433		414	
	Creditors		
(779)	Amounts falling due within 1 year	(772)	5
(346)	Net Current Liabilities	(358)	
	Provisions for Liabilities – Pension and Similar Obligations	(4,347)	6
(3,970)	Net Liabilities attributable to Members	(4,705)	
	Represented by:		
	Members' Other Interests:		
-	Members Capital Account	-	
(3,624)	Pensions Reserve	(4,347)	
(346)	Profit and Loss Reserve	(358)	
(3,970)	Total Members' Interests	(4,705)	

The Accounting Policies on pages 18 to 20 and the Notes to the Accounts on pages 21 to 29 form part of these Financial Statements. These financial statements were approved by the Members and authorised for issue on 6 September 2018 and were signed on its behalf by:

Philip Barr
For and on behalf of
Scottish Borders Council
Designated member
Company registered number: **SO305156**
6th September 2018

Statement of Changes in Net Assets Attributable to Members

For the year ended 31 March

	Members Capital Account £000	Pension Reserve £000	Profit & Loss Reserve £000	Total Members Interests £000
Balance at 1 April 2016	-	(997)	(297)	(1,294)
Loss for the Financial Year Available for Discretionary Division Among Members	-	-	(1,080)	(1,080)
Actuarial Loss from Pension Obligations	-	(1,596)	-	(1,596)
Transfer to/From Pension Reserve	-	(1,031)	1,031	-
Balance at 31 March 2017	-	(3,624)	(346)	(3,970)
Balance at 1 April 2017	-	(3,624)	(346)	(3,970)
Loss for the Financial Year Available for Discretionary Division Among Members	-	-	(2,337)	(2,337)
Actuarial Gain from Pension Obligations	-	1,602	-	1,602
Transfer to/From Pension Reserve	-	(2,325)	2,325	-
Balance at 31 March 2018	-	(4,347)	(358)	(4,705)

Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Limited Liability Partnership's financial statements.

(i) Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards under the historical cost accounting rules.

The financial statements have been prepared in accordance with FRS101. In preparing these financial statements, the LLP applied the recognition, measurement and disclosure requirements of International Financial Reporting Standards as adopted by the EU but makes amendments where necessary in order to comply with the Companies Act 2006 and has set out below where advantage of the FRS101 disclosure exemptions have been taken.

In these financial statements, the LLP is considered a qualifying entity under the FRS 101 and has applied the exemptions available under FRS101 in respect of the following disclosures:

- a cash flow statement and related notes;
- comparative period reconciliations of share capital;
- the effects of new but not yet effective IFRSs; and
- disclosures in respect of the compensation of Key Management Personnel.

As the LLP is a wholly owned subsidiary of Scottish Borders Council, the LLP has taken advantage of the exemption contained in International Accounting Standard 24 'related parties' ("IAS24") and has therefore not disclosed transactions or balances with entities which form part of the group as related parties.

(ii) Going Concern

The LLP's business activities, together with the factors likely to affect its future development, performance and position, are set out in the Members' report on page 4. The Members have prepared cashflow forecasts which take into account the fact that the LLP has a service provision agreement in place with Scottish Borders Council until March 2020. These cashflow forecasts indicated that the LLP has adequate resources to continue in operational existence for the foreseeable future. In addition the members have received a guarantee for SB Cares pension liability from Scottish Borders Council which has the effect of covering the obligations that create the net liability position. Thus Members continue to adopt the going concern basis of accounting in preparing the annual financial statements.

(iii) Members' Remuneration and Allocation of Profits

Members are not remunerated by the LLP. A Member's share in the profit or loss for the accounting period is accounted for as an allocation of profits. Unallocated profits and losses are included within 'other reserves'.

(iv) Members' Capital

The capital requirements of the LLP are determined from time to time by the Members. No interest is paid on capital.

Accounting Policies *(continued)*

(v) Value Added Tax (VAT)

The LLP is registered for VAT purposes. Irrecoverable VAT is charged to the relevant expenditure category or included in the capitalised purchase cost of fixed assets. Where output tax is charged or input VAT is recoverable, the amounts are stated net of VAT.

(vi) Taxation

Taxation on all partnership profits is solely the liability of individual members. Consequently neither taxation nor related deferred taxation arising in the LLP are accounted for in these financial statements.

(vii) Income Recognition

Income is recognised in the accounting period to which it relates. Income from grants, contracts and other services rendered is included to the extent of the completion of the contract or service concerned. Income received in advance is included in the balance sheet within creditors: amounts falling due within one year.

(viii) Trade and Other Debtors

Trade and other debtors are recognised initially at fair value. Subsequent to initial recognition they are measured at amortised cost using the effective interest method, less any impairment losses.

(ix) Trade and Other Creditors

Trade and other creditors are recognised initially at fair value. Subsequent to initial recognition they are measured at amortised cost using the effective interest method.

(x) Interest-Bearing Borrowings

Interest-bearing borrowings are recognised initially at fair value less attributable transaction costs. Subsequent to initial recognition, interest-bearing borrowings are stated at amortised cost using the effective interest model, less any impairment losses.

(xi) Financial Assets (including Trade and Other Debtors)

A financial asset not carried at fair value through profit and loss is assessed at each reporting date to determine whether there is objective evidence that it is impaired. A financial asset is impaired if objective evidence indicates that a loss event has occurred after the initial recognition of the asset, and that the loss event had a negative effect on the estimated future cash flows of that asset that can be measured reliably.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate. Interest on the impaired asset continues to be recognised through the unwinding of the discount. When a subsequent event causes the amount of impairment loss to decrease, the decrease in impairment loss is reversed through profit and loss.

Accounting policies *(continued)*

(xii) Retirement Benefits

All existing and new Members of staff have the option of joining the SB Cares Pension Fund ("the Fund"). The Fund is a defined benefit pension scheme, providing benefits based on final pensionable pay, which is contracted out of the State Earnings-Related Pension Fund. Assets and liabilities of the Fund are held separately from those of the LLP. Fund assets are measured using market values. For quoted securities the current bid price is taken as market value. Fund liabilities are measured using a projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liability.

The pension scheme surplus (to the extent that it is recoverable) or deficit is recognised in full. The movement in the scheme surplus/deficit is split between operating charges, finance items and, in the statement of total recognised gains and losses, actuarial gains and losses.

Notes to Annual Accounts

(forming part of the financial statements)

1 Turnover

Turnover represents the invoiced value of goods and services supplied under the principal activities of the LLP.

2 Staff Numbers and Costs

The average Full Time Equivalent (FTE) number of persons employed by the LLP during the year, analysed by category, was as follows:

	2016/17	2017/18
Number of Employees - Front Line Services Staff (FTE)*	553	550

**2016/17 restated following FTE adjustment for relief/casual staff*

The restatement of the number of employees has been undertaken for 2016/17. The previously stated amount was 501 FTE. The reason for the increase is that the figure disclosed in the 2016/17 Financial Statements did not include the significant number of hours paid to existing employees and relief staff which due to the nature of the LLP's operations is material.

Staff costs for the above persons were:	£000	£000
Wages and salaries	11,828	11,860
Social security costs	777	788
Pension costs	2,790	4,100
Total Staff Costs	15,395	16,748

3 Particulars of Members

The number of Members of the Limited Liability Partnership for the year was two. No remuneration was paid to either Member.

4 Debtors

	As at 31 March	
	2017 £000	2018 £000
Trade Debtors	2	2
Amounts Owed by Group Undertakings	376	334
Prepayments and Accrued Income	3	4
Value Added Tax	22	25
Other Debtors	26	43
Total Debtors	429	408

Notes to Annual Accounts *(continued)*

5 Creditors: Amounts falling due within One Year

	As at 31 March	
	2017 £000	2018 £000
Other taxation and social security	(344)	(363)
Accruals and deferred income	(432)	(408)
Other creditors	(3)	(1)
Total Creditors: Amounts falling due within One Year	(779)	(772)

6 Employee Benefits

The information disclosed below is in respect of the LLP's share of assets and liabilities within the Scottish Borders Council Pension Fund, in which it is a participating employer. The latest full actuarial valuation was carried out as at 31 March 2017 and reported a 113% funding level.

The Scottish Borders Council Pension Fund is a defined benefit statutory scheme administered in accordance with the Local Government Pension Scheme (Scotland) Regulations 2014, is contracted out of the State Second Pension and currently provides benefits based on career average revalued salary and length of service on retirement.

In accordance with the agreement between Scottish Borders Council and Scottish Borders Cares LLP, no liability was transferred from the Council to the LLP at the date of its incorporation and a guarantee relating to the pension liability is in place from the Council to the LLP which has the effect of ultimately transferring the risk of underfunding of pension liabilities to Scottish Borders Council.

Governance

The administering authority for the Fund is Scottish Borders Council. The Pension Fund Committee oversees the management of the Fund whilst the day to day fund administration is undertaken by a team within the administering authority. Where appropriate some functions are delegated to the Fund's professional advisers. The LLP has the opportunity to participate in the Pension Fund through Employers' meetings and the Pension Board/Committee should a vacancy arise.

As administering authority to the Fund, Scottish Borders Council, after consultation with the Fund Actuary and other relevant parties, is responsible for the preparation and maintenance of the Funding Strategy Statement and the Statement of Investment Principles. These should be amended when appropriate based on the Fund's performance and funding.

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

Risk exposure

In general, participating in a defined benefit pension scheme means that the Employer is exposed to a number of risks:

Investment risk	The Fund holds investment in asset classes, such as equities, which have volatile market values and while these assets are expected to provide real returns over the long-term, the short-term volatility can cause additional funding to be required if a deficit emerges;
Interest rate risk	The Fund's liabilities are assessed using market yields on high quality corporate bonds to discount future liability cashflows. As the Fund holds assets such as equities the value of the assets and liabilities may not move in the same way;
Inflation risk	All of the benefits under the Fund are linked to inflation and so deficits may emerge to the extent that the assets are not linked to inflation; and
Longevity risk	In the event that the members live longer than assumed a deficit will emerge in the Fund. There are also other demographic risks.

In addition, as many unrelated employers participate in the Scottish Borders Council Pension Fund, there is an orphan liability risk where employers leave the Fund but with insufficient assets to cover their pension obligations so that the difference may fall on the remaining employers.

All of the risks above may also benefit the Employer e.g. higher than expected investment returns or employers leaving the Fund with excess assets which eventually get inherited by the remaining employers.

All of the above risks identified above could result in the Fund being insufficient to meet the full benefit liabilities due to the LLP's employees when they retire. The legal agreements in place around the incorporation of the LLP and the guarantee for the pension liability from Scottish Borders Council means that in the event that there is a funding gap, and the LLP has insufficient funds to meet these, the Council will be required to cover these.

Amendments, curtailments and settlements

Past service costs/gains

Past service costs/gains arise as a result of introduction or withdrawal of, or changes to, member benefits. For example, an award of additional discretionary benefits to a Member such as added years by a Member would be considered a past service cost.

We are not aware of any additional benefits which were granted over the year ending 31 March 2018.

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

Curtailments

The cost of curtailments arising as a result of the payment of unreduced pensions on early retirement are calculated at the point of exit, with interest applied to the accounting date accounted for separately.

Over the year, two former employees became entitled to unreduced early retirement benefits. The capitalised cost of the additional benefits on FRS101 compliant assumptions is calculated at £5,000. This figure has been included within service cost in the statement of profit and loss.

Settlements

We are not aware of any liabilities being settled at a cost materially different to the accounting reserve during the year.

The assets and defined benefit obligations prior to 1 April 2015 will be accounted and disclosed for within Scottish Borders Council for service prior to the transfer date.

	2017 £000	2018 £000
Present Value of Funded Defined Benefit Obligations	(8,864)	(13,285)
Fair Value of Plan Assets	5,240	8,938
Net Pension Liability	(3,624)	(4,347)

	Year to 31 March	
	2017 £000	2018 £000
Movements in Present Value of Defined Benefit Obligation:		
Opening Defined Benefit Obligation	3,184	8,864
Current Service Cost	2,784	4,052
Past Service Costs	-	5
Interest Cost	132	255
Actuarial Losses/(Gains)	2,169	(343)
Contributions by Members	545	569
Estimated Benefits Paid Net of Transfers in	50	(117)
Closing Defined Benefit Obligation	8,864	13,285

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

	Year to 31 March	
	2017 £000	2018 £000
Movements in Fair Value of Plan Assets:		
Opening Fair Value of Plan Assets	2,187	5,240
Expected Return on Plan Assets	699	1,435
Contributions by Employer	1,759	1,811
Contributions by Members	545	569
Estimated Benefits Paid plus Unfunded Net Of Transfers In	50	(117)
Closing Fair Value of Plan Assets	5,240	8,938

	Year to 31 March	
	2017 £000	2018 £000
Recognised in the Profit and Loss Account		
:		
Service Cost	2,784	4,057
Interest on Defined Benefit Pension Plan Obligation	5	77
Administration Expenses	1	2
Recognised Pensions Service Costs	2,790	4,136
Re-measurements in Other Comprehensive Income:		
Return on Fund Assets in Excess of Interest	573	144
Other Actuarial Gains/(Losses) on Assets	-	1,115
Change in Financial Assumptions	(2,169)	742
Change in Demographic Assumptions	-	341
Experience Gain/(Loss) on Defined Pension Obligation	-	(740)
Re-measurements of Net Assets / (Defined Liability)	(1,596)	1,602

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

<i>The Fair Value of the Plan Assets and the Return on those Assets were as follows:</i>	2017		2018	
	£000	%	£000	%
Equities	3,648	70	5,196	58
Gilts	83	2	1,359	15
Other Bonds	428	8	-	-
Property	269	5	1,261	14
Cash	16	-	10	-
Multi-Asset Fund	796	15	647	7
Private Credit	-	-	415	5
Infrastructure	-	-	50	1
Total Estimated Fair Value of Plan Assets	5,240	100%	8,938	100%

The assumptions used in the estimation of Fair Value of Plan Assets and Defined Benefit Obligations are consistent with those used in the most recent Fund valuation, which was carried out as at 31 March 2017. This has been updated since the 2016/17 Financial Statements when these assumptions were based on the 31 March 2014 valuation of the Pension Fund.

In valuing the assets and liabilities of the Pension Fund for the Financial Statements at 31 March 2018, assumptions have been made as indicated below.

Asset Valuation Actuarial Assumptions:

Principal actuarial assumptions (expressed as weighted averages) at the year end were as follows:

	2017	2018
	%	%
Discount Rate	2.8	3.8
Future Salary Increases	3.7	4.3
Pension Increase Rate	2.7	2.5
RPI	3.6	3.4
CPI	2.7	2.5

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

Demographic Assumptions:

The assumptions relating to longevity underlying the pension liabilities at the balance sheet date are based on standard actuarial mortality tables and include an allowance for future improvements in longevity

The assumptions are equivalent to expecting a 65 year old to live for a number of years as follows:

	Life Expectancy from age 65 as at 31 March (in years)			
	2017		2018	
	Males	Females	Males	Females
Employee retiring today	22.9	23.8	21.6	24.2
Employee retiring in 20 years	25.2	26.1	23.3	26.0

Financial Assumptions

The financial assumptions were set with reference to market conditions at 31 March 2018 and include:

	Financial Assumptions (%)	
	2017	2018
Discount Rate	2.80	2.60
Pension Increases	2.70	2.30
Salary Increases	3.70	3.30

The LLP expects to contribute approximately £1.8 million to its defined benefit plan in the next financial period.

Notes to Annual Accounts *(continued)*

6 Employee Benefits *(continued)*

Sensitivity Analysis

The following sensitivity analysis relating to the adjustment of various assumptions has been undertaken by the actuary.

	£000	£000	£000
Adjustment to discount rate	+0.1%	0.0%	-0.1%
Present value of total obligation	12,933	13,285	13,647
Projected service cost	3,741	3,848	3,958
Adjustment to long term salary increase	+0.1%	0.0%	-0.1%
Present value of total obligation	13,284	13,285	13,286
Projected service cost	3,850	3,848	3,846
Adjustment to pension increases and deferred re-valuation	+0.1%	0.0%	-0.1%
Present value of total obligation	13,649	13,285	12,931
Projected service cost	3,956	3,848	3,743
Adjustment to life expectancy assumptions	+1 year	None	-1 Year
Present value of total obligation	13,725	13,285	12,860
Projected service cost	3,971	3,848	3,729

7 Financial Instruments

The financial instruments held are trade receivables, cash and cash equivalents, trade creditors and other creditors. All are held at amortised cost which, given their short term nature is estimated to equate to fair value.

The partnership's exposure to credit risk is considered to be minimal given its principal trade debtor is Scottish Borders Council. Similarly given the nature of its business it is considered to have limited liquidity risk.

8 Contingent Liabilities

There has been a European Court of Justice ruling relating to the payment of mobile workers. The financial implications of this judgement for Scottish Borders Cares LLP are unclear at present and therefore, in agreement with our External Auditors, a contingent liability has been included in this years' annual accounts.

Notes to Annual Accounts *(continued)*

10 Post Balance Sheet Events

There were no post balance sheet events requiring adjustment or disclosure within the financial statements.

11 Ultimate Parent Organisation

The LLP's ultimate parent undertaking is Scottish Borders Council, one of its designated members, as this is the largest group into which the results of the LLP are consolidated. The consolidated group financial statements of Scottish Borders Council may be obtained from its registered office at Scottish Borders Council offices, Newtown St Boswells, TD6 0SA.

Independent Auditor's Report to the Members of Scottish Borders Cares LLP

Opinion

We have audited the financial statements of Scottish Borders Cares LLP ("the LLP") for the year ended 31 March 2018 which comprise the Profit and Loss Account, Balance Sheet, Statement of Changes in Net Assets Attributable to Members and related notes, including the accounting policies.

In our opinion the financial statements:

- give a true and fair view, of the state of affairs of the LLP as at 31 March 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 101 Reduced Disclosure Framework; and
- have been prepared in accordance with the requirements of the Companies Act 2006 as applied to limited liability partnerships by the Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the LLP in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

We are required to report to you if we have concluded that the use of the going concern basis of accounting is inappropriate or there is an undisclosed material uncertainty that may cast significant doubt over the use of that basis for a period of at least twelve months from the date of approval of the financial statements. We have nothing to report in these respects.

Other information

The members are responsible for the other information, which comprises the members' report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work, we have not identified material misstatements in the other information.

Independent Auditor's Report to the Members of Scottish Borders Cares LLP (continued)

Matters on which we are required to report by exception

Under the Companies Act 2006 as applied to limited liability partnerships we are required to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit[; or
- the members were not entitled to prepare financial statements in accordance with the small limited liability partnerships' regime.

We have nothing to report in these respects.

Members' responsibilities

As explained more fully in their statement set out on page 14, the members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the LLP's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the LLP or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

Independent Auditor's Report to the Members of Scottish Borders Cares LLP (continued)

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the members of the LLP, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, as required by Regulation 39 of the Limited Liability Partnerships (Accounts and Audit) (Application of Companies Act 2006) Regulations 2008. Our audit work has been undertaken so that we might state to the LLP's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the LLP and the LLP's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Hugh Harvie (Senior Statutory Auditor)

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants
Saltire Court
20 Castle Terrace
Edinburgh
EH1 2EG

Reference and Administration Information

Company Name Scottish Borders Cares LLP

Company Registration Number SO305156

Registered Office Council Headquarters
Newtown St Boswells
MELROSE
Scottish Borders
TD6 0SA

Statutory Auditor KPMG LLP
Chartered Accountants
Saltire Court
20 Castle Terrace
Edinburgh
EH1 2EG

Bankers Bank of Scotland
Level 6
110 St Vincent Street
GLASGOW
G2 5ER

Actuary Barnett Waddingham LLP
163 W George Street
GLASGOW
G2 2JJ

Contact Information

For further information on Scottish Borders Cares LLP, please contact

Lynn Mirley
Finance and Commercial Director
SB Cares
Bristol Building
Newtown St Boswells
MELROSE
TD6 0SA

Telephone: 01835 826700
Email: info@sbcare.co.uk
Website: sbcare.co.uk

day services home care care homes independent living

SB CARES Bristol Building Newtown St Boswells Melrose TD6 0SA
T 01835 826700 sbcares.co.uk

SB CARES is the trading name of Scottish Borders Cares LLP (SO305156) and Scottish Borders Supports LLP (SO 305176).
Both bodies are Limited Liability Partnerships working with Scottish Borders Council to provide Adult Social Care Services.

