

*Greenwell*

| Journey Details |                   | Expense Items or Details of Journey |                                       |                                     |                 |                    |                 |                          |             |                       |                   |                |
|-----------------|-------------------|-------------------------------------|---------------------------------------|-------------------------------------|-----------------|--------------------|-----------------|--------------------------|-------------|-----------------------|-------------------|----------------|
| Date            | Time of Departure | Time of Arrival                     | Detailed Description of Approved Duty | Expense Items or Details of Journey | Car and Mileage | Motorcycle Mileage | Bicycle Mileage | Name & Passenger Mileage | Subsistence | Accommodation Details | Other Travel etc. | Other Expenses |
| 17/12/19        | -                 |                                     | HEALTH & SOCIAL CARE                  | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
| 18/12/19        |                   |                                     | 15B                                   | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
| 18/12/19        |                   |                                     | ADMIN MTG                             | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
| 19/12/19        |                   |                                     | FULL COUNCIL                          | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
| 20/12/19        |                   |                                     | AGENCY BOARD                          | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
| 7/1/20          |                   |                                     | SEV LICENSING MTG                     | None - HQ - None                    | 40              |                    |                 |                          |             |                       |                   |                |
|                 |                   |                                     |                                       | Total                               | 200             |                    |                 |                          |             |                       |                   |                |