

Journey Details		Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Time of Departure	Time of Arrival												
2/12	1800	1830	HVF BOLDERS BOARD	CAVERS TO GALA	21								
3/12	2000	2035	"	GALA TO CAVERS	21								
5/12	1530	1600	LICENSING BOARD/Forum	CAVERS TO SBC	16								
5/12	1730	1810	"	SBC TO CAVERS	16								
11/12	0930	0900	HAWICK BLOOD BOMBERS										
11/12	1030	1100	POLICE CAT	CAVERS TO SBC	16								
11/12	1530	1600	"	SBC TO CAVERS	16								
4/12	0930	0955	HAWICK C. GOOD FUND										
14/12	1200	1230	LICENSING BOARD	CAVERS TO SBC	16								
14/12	1600	1635	"	SBC TO CAVERS	16								
1/12	1030	1055	Apple School Project	CAVERS TO SBC	16								
19/12	1230	1200	"	CAVERS TO SBC	16								
20/12	0925	0955	SBC meeting.	CAVERS TO SBC	16								
20/12	1430	1500	"	SBC TO CAVERS	16								
							702						
JAN													
2/1/19	0855	0925	POLICE CAT	CAVERS TO SBC	16								
2/1/19	1010	1040	"	SBC TO CAVERS	16								
5/1/19	1230	1300	MEMBERS BRIEFING	CAVERS TO SBC	16								
5/1/19	1500	1530	"	SBC TO CAVERS	16								
6/1/19	0830	0900	J. EASINGWOOD CORPORATE	CAVERS TO SBC	16								
6/1/19	1010	1040	MANAGEMENT	SBC TO CAVERS	16								
12/1/19	0925	0955	LICENSING BOARD	CAVERS TO SBC	16								
12/1/19	1205	1235	"	SBC TO CAVERS	16								
30/1	0925	0955	Members Briefing	CAVERS TO SBC	16								
31/1/19	1105	1135	"	SBC TO CAVERS	16								
31/1/19	0925	0955	SBC meeting	CAVERS TO SBC	16								
31/1/19	1405	1435	"	SBC TO CAVERS	16								
8/2/19	0855	0925	P, F, R and Safer	CAVERS TO SBC	16								
3/20	1300	1330	COMMUNITIES	SBC TO CAVERS	16								
							224						
12/2	1330	1400	POLICE CAT SOB	CAVERS TO SBC	16								
12/2	1400	1430	"	SBC TO CAVERS	16								
14/2	0830	0900	AUDIT 2 SCRUTINY	CAVERS TO SBC	16								
14/2	1500	1530	"	SBC TO CAVERS	16								
21/2	1530	1600	TxL AREA PARTNER	CAVERS TO HAWICK	3								
21/2	1530	1600	"	HAWICK TO CAVERS	3								
19/2	2030	2100	" SHIP										
21/2	1430	1500	HAWICK Elected Members	CAVERS TO SBC	16								
21/2	1700	1730	"	SBC TO CAVERS	16								
				Total									

N. Richards

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Time of Departure												
22/2	0800	0930	LICENSING BOARD	CAVEDS TO SBC	16							
5/2	1900	1930	HIVE BOARDS	SBC TO CAVEDS	16							
16/2	1330	1400	SPECIAL AUDIT	CAVEDS TO CAVEDS	18							
18/2	1500	1530	"	CAVEDS TO SBC	16							
19/2	0900	0930	SBC	SBC TO CAVEDS	16							
28/2	1630	1700	JEC Teachers	SBC TO CAVEDS	16	234						
1/3	0800	0930	MARCH	CAVEDS TO SBC	16							
12/3	1000	1030	DAY SERVICE	CAVEDS TO SBC	16							
12/3	1330	1400	Best Value Audit	SBC TO CAVEDS	16							
4/3	1330	1600	PCAT JOB	CAVEDS TO SBC	16							
19/3	0930	1000	MEMBERS BRIEFING	SBC TO CAVEDS	16							
19/3	1330	1600	LOCALITIES BLD	CAVEDS TO SBC	16							
20/3	1000	1030	FUND	SBC TO CAVEDS	16							
22/3	0930	1000	APPROX	CAVEDS TO SBC	16							
26/3	1300	1530	LICENSING BOARD	SBC TO CAVEDS	16							
26/3	1000	1030	"	CAVEDS TO SBC	16							
26/3	1530	1600	LOCALITIES DLD	SBC TO CAVEDS	16							
28/3	0830	0900	FUND	SBC	16							
	1400	1430	SBC	SBC	16	224						
Total											884	

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Journey Details		Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Time of Departure	Time of Arrival												
9/4/19	0900	0930	HAWICK ECONOMIC DEVELOPMENT GROUP	CAVERS TO HAWICK	8.00								
16/4/19	1400	1430	BEST VALUE AUDIT CHAIR LOCAL AREA	CAVERS TO SBC	31.00								
16/4/19	1800	2100	T2L Area Partnership	CAVERS TO HAWICK	8.00								
17/4/19	1850	1900	DANHOLM CS	HAWICK TO CAVERS CAVERS TO DANHOLM	—								
19/4/19	0930	1000	AUDIT & SCRUTINY	DANHOLM TO CAVERS CAVERS TO SBC	31.00								
19/4/19	0930	1000	LICENSING BOARD	SBC TO CAVERS CAVERS TO SBC TO CAVERS	31.00								
30/4/19			ADMINISTRATION	CAVERS TO SBC TO CAVERS	—								
2/5/19	0850	0910	MAY CENTRE of Excellence	CAVERS TO HAWICK	8.00								
7/5/19	1300	1330	TEXTILES POLICE CAT	HAWICK TO CAVERS CAVER TO SBC	15.5								
	1630	1650	LIVE BORDERS FIN	SBC TO LIVE BORDERS	8.00								
	1830	1900	LIVE BORDERS FINANCE	LIVE BORDERS TO CAVERS	20.00								
											Total	160.5	

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Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Substance	Accommodation Details	Other Travel etc.	Other Expenses
MAY										
13.5.19	10:00	AUDIT SCOUTING	CAVERD TO SSC							
	13:30		SSC TO CAVERD	31.00						
13.5.19	14:00	HAWICK OUT ABOUT	CAVERD TO HAWICK							
	15:20	SNOWP	HAWICK TO CAVERD	9						
14.5	10:30	ADMINISTRATION	CAVERD TO HAWICK SSC							
	13:30	MEET	SSC TO CAVERD	31.00						
15.5	16:00	CITIZENSHIP CHR	CAVERD TO SSC							
	17:00	PARKED OFFICE	SSC TO CAVERD	31.00						
16.5	09:15	SSC COUNCIL MEET	CAVERD TO KELSO							
		TACT HALL	KELSO TO CAVERD	39						
17.5	18:30	HOBKINSON CC	CAVERD TO BONHURST							
	19:30		BONHURST TO CAVERD	13.5						
18.5	10:00	STUART EASTWOOD	CAVERD TO SSC							
	11:30		SSC TO CAVERD	31						
18.5	15:40	HAWICK C.G.F	CAVERD TO HAWICK	4.5						
	18:00	LIVE BORDERS	HAWICK TO SELKIRK	14.0						
19.5	20:30	BOARD MEETING	SELKIRK TO CAVERD	14.0						
	09:30	LICENSING BOARD	CAVERD TO SSC							
	13:00	CIVIC	SSC TO CAVERD	31.00						
JUNE										
4.6	10:30	BURNFORD BENCHES	CAVERD TO BURNFORD							
	17:30		BURNFORD TO CAVERD	10.00						
6.6	17:30	HAWICK AREA PARADE	CAVERD TO SSC							
	18:30	SHIP LEADERS OFFICE	SSC TO CAVERD	31.00						
6.6	20:00	ROXBURGH SPORTS	CAVERD TO JED							
	20:20	AGM	JED TO CAVERD	17.00						
			Total	307						

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Time of Disbursement	Time of Arrival	Detailed Description of Accounted Duty	Event Name or District of Journey	Cy and Van Exchange	Motorcycle Expense	Bicycle Expense	License & Passenger Expense	Substance	Accommodation Expense	Other Travel Exp.	Other Expenses
15/7	1825	16/7/19 - HOSKIEK CS	SAVERS-HOSKIEK								
	1945		HOSKIEK - CAVERS	14							
19/7	0910	Licensing Board	CAVERS - SBC	16							
	1205		SBC - CAVERS	16							
29/7	0930	Neighbourhood Review	CAVERS - HAWICK	4							
	1105		HAWICK - TOWN HALL	4							
3/17	1550	Volunteer Park	CAVERS - HAWICK	4.5							
	1710		VOLUNTEERS - CAVERS	4.5							
5/8	1330	SBC CAVERS SBC	CAVERS - SBC	16							
	1500	SAVERS	SBC - CAVERS	16							
6/8	1700	FINANCE COMMITTEE	CAVERS - GALA	20							
	1930	LIVE BORDER	GALA - CAVERS	20							
			TOTAL	135							
		10/8 - 9/09/19									
9/8	1800	LIVE BORDERS	CAVERS - GALA	20							
	2030	BOARD MEETING	GALA - CAVER	20							
	1600										
20/8	1530	HAWICK COMMUN GOOD FUND + VOLUNTEER PARK	CAVER - HAWICK	4.5							
	1830		HAWICK - CAVERS	4.5							
20/8	1030	ADMIN MEETING + ANNUAL TRUSTEE SEMINAR	CAVER - SBC	16							
	1400		SBC - CAVERS	16							
22/8	0920	AUDIT SCENTINY	CAVERS - SBC	16							
	1200		SBC - CAVERS	16							
23/8	0920	LICENSING BOARD	CAVERS - SBC	16							
	1200		SBC - CAVERS	16							
27/8	0925	ADMINISTRATION	CAVERS - SBC	16							
	0820	S.T.S.C	SBC - CAVERS	16							
29/8	1200	P.F.F.S. SAFETY	CAVERS - SBC	16							
	1200		SBC - CAVERS	16							
30/8	0940	POLICE, FZR	CAVERS - SBC	16							
	1300	SAFER CAMPS	SBC - CAVERS	16							
3/9	0840	POLICE CATIONERS	CAVERS - SBC	16							
	1100		SBC - CAVERS	16							

TOTAL 773 + 135 = 408

0840 0920
1100 1140

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Time of Departure	Time of Arrival	Details Description of Assignment Duty	From: Name or Details of Member	City and Van License	Motorcycle License	Employee Number	Name & Passenger License	Substation	Accommodation Details	Other Travel Exp.	Other Expenses
01/19 0920 1230	0955 1310	Members Briefing	CAVERS TO SBC SBC TO CAVERS	31							
11/19 0945 1000	0900 1015	Gillian Jacque Burnfoot Com School	CAVERS TO Burnfoot Burnfoot - CAVERS	9							
16/19 1930 2100	1905 2130	Hobkirk CC	CAVERS TO HOBKIRK HOBKIRK TO CAVERS	14							
7/19 1800 2100	1815 2115	TELLY TO AREA Partnership	CAVERS TO HAWICK HAWICK TO CAVERS	8							
8/19 1845 2230	1855 2245	DENHAM CC	CAVERS TO DENHAM DENHAM TO CAVERS	5.5							
4/19 0920 1300	0955 1335	Licensing Board	CAVERS TO SBC SBC TO CAVERS	31							
3/19 0930 1300	0930 1330	Audit & Scrutiny	CAVERS TO SBC SBC TO CAVERS	31							
4/19 0910 1230	0940 1300	ADMINISTRATION	CAVERS TO SBC SBC TO CAVERS	31							
5/19		FIRE RESCUE MINISTERIAL	CAVERS TO PEELES PEELES TO CAVERS	0							
5/19 1900 2230	1920 2255	SPRINT SOUTH DEAN CC	CAVERS TO HADKIRK HADKIRK TO CAVERS	14.00							
6/19 0920 1600	0950 1630	STBC	CAVERS TO SBC SBC TO CAVERS	31							
11/19 0900 1130	0930 1200	POLICE CAT	CAVERS TO SBC SBC TO CAVERS	31							
11/19 1730 1630	1715 1700	PC & Teacher	CAVERS TO SBC SBC TO CAVERS	31							
Total										767.5	

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Day	Time of Arrival	Details of Activities	Expenses Name or Details of Activity	Qty and Value of Expense	Members	Members Present	Subscriptions	Assessments	Other Income	Other Expenses
12/11/19	09:30	Members Brief	CAVERS TO SRC							
	16:00	Session ADMIN MEETING	SRC - CAVERI	31						
16/11/19	18:00	TELEVIS + HANDED	CAVERS TO HANLICH							
	18:30	H.P	HANLICH TO CAVERI	8.00						
20/11/19	09:30	JUDITH TURNBULL	CAVERI TO SRC							
	10:30	KAREN FARQUHAR	SRC TO CAVERI	31						
		Computer / Area								
20/11/19	18:45	DEATHS	CAVERI TO DENKOMA							
	20:30	DEATHS	DENKOMA TO CAVERI	5.5						
25/11/19	10:30	ADMIN SCRUTINY	CAVERI TO SRC	31						
	13:00		SRC TO CAVERI							
25/11/19	18:00	LIVE BORDERS	CAVERI TO GOLOSHUALL							
	20:30	BOARD MEETING	OLD CHAIR HOUSE TO CAVERI	40.5						
24/11/19	15:30	HANLICH S & F	CAVERI TO HANLICH							
	15:55		HANLICH TO CAVERI	8.00						
Total										155