

Office use only:

Buyer Ref:

Empty Property Matchmaker Scheme BUYER REGISTRATION FORM



YOUR DETAILS

Name:

Tel No: Email:

Address:

Type of buyer: Personal (e.g. for owner-occupation) Developing for sale Buying to let Other

If you have a particular empty property in mind, please give its address:

TYPE OF PROPERTY YOU ARE INTERESTED IN (please tick all that apply)

Number of bedrooms: 1 2 3 4 5 or more

Type of property: House Flat Other (please specify)

Style of property: Period Contemporary

Condition of property: Good condition Needs minor work Needs major work

Garden/land required? Yes No

If yes, please give details:

PREFERRED LOCATIONS (please tick all that apply)

Argyll & Bute Fife Stirling

Clackmannanshire Perth & Kinross West Dunbartonshire

East Ayrshire Renfrewshire West Lothian

East Lothian Scottish Borders

Falkirk South Ayrshire

Type of location: Town Village Rural

Please specify any particular locations (towns, villages, etc) that you are interested in:

BUDGET

Minimum: £

Maximum: £

ADDITIONAL INFORMATION/COMMENTS/QUESTIONS

When sending personal information to any of the participating councils listed above you are advised to do so in as safe and secure a manner as possible. Using registered post, hand delivery or special delivery will provide some assurances that we may have received them. If you intend to send information to us you must be aware that email should not be considered a secure method of delivery. The Council accepts no responsibility for the loss, damage or misdirection of personal information, sent electronically or by any other means.

By providing your details you agree to your information being shared with registered owners of empty homes participating in this scheme whose properties meet your requirements. By providing your details you also agree to your information being shared with any of the councils you ticked as relevant to you in the Preferred Locations section of this form. Your personal details will not be accessible through our website or made public in any other way and any personal information provided will be retained by the relevant councils until you either find a match to a property or for 12 months from receipt, unless you advise us within that period that you no longer wish to participate in the scheme.

Signature (tick box if filling in electronically):

Disclaimer

The Property Matchmaker is for matching buyers and owners registered under this scheme who are considering selling their empty property. **It does not constitute professional advice** and is not a substitute for any legal processes associated with selling and buying property. The Council is not acting as your commercial agent in operation of this scheme and all negotiations and sales processes take place between the seller and buyer. The Council is not acting as an agent for any party, it is strongly recommended that all potential buyers carry out their own checks and inspections and independent legal advice is obtained before entering into any contract or other legally binding document.

The Council will not be liable to any party be they a registered buyer or registered home owner for any matter arising directly or indirectly from providing contact details to another person under this scheme.

Please note that under the Housing Act 2006 it is a legal requirement in Scotland for any property which is "on the market" to have a Home Report. Owners who are considering selling but have not yet taken the step of getting a Home Report may register with the scheme, however should not enter into any negotiations with potential purchasers until a Home Report has been acquired.

Please return your completed form to the Empty Homes Officer at:

Rachel Whale Rachel.whale@scotborders.gov.uk or

Scottish Borders Council, Council Headquarters, Newtown St. Boswells, Melrose, TD6 0SA

What happens next?

The Empty Homes Officer will contact you to confirm receipt of your form. If you have selected other Local Authority areas on this form, the form and your personal details will be shared with the Scottish Empty Homes Partnership. They may be in contact with you prior to disseminating the form around your chosen areas. They will also record this form on their systems. You can find their privacy policy here. Other selected Local Authority areas may also get in touch to acknowledge receipt of your form.

<https://emptyhomespartnership.scot/privacy-policy/>

If a potential match is found the Empty Homes Officer will get back in touch with you to discuss the details and arrange to introduce you to the property owner. The two parties (the potential purchaser and the property owner) can then take forward discussions about the sale of the property, either directly or through their agents. No personal details are made public.

The Data Protection Act 1998

The information you have given will only be used for the purposes of the Property Matchmaker Schemes of the relevant councils chosen by you in the Preferred Locations section above. The relevant council(s) may check your details with other information held and may share these with other Council Services and to check the accuracy of the information; to prevent or detect fraud or crime or to protect public funds.