

Office use only:

Buyer Ref:

Empty Property Matchmaker Scheme OWNER REGISTRATION FORM



YOUR DETAILS

Name:

Tel No: Email:

Address:

EMPTY PROPERTY ADDRESS

PROPERTY DETAILS

Area type: Town Village Rural

Number of bedrooms: 1 2 3 4 5 or more

Type of property: House Flat Other (please specify)

Style of property: Period Contemporary

Condition of property: Good condition Needs minor work Needs major work

Garden/Land: Yes No If yes, please give details

SALE PRICE

Valuation : £ Asking price: £

Does the property have a current home report? Yes No

Is the property currently for sale on the open market? Yes No

If yes, please provide name of agent

Please note that under the Housing Act 2006 it is a legal requirement in Scotland for any property which is "on the market" to have a Home Report.

Owners who are considering selling but have not yet taken the step of getting a home report may register with the scheme, however should not enter into any negotiations with potential purchasers until a Home Report has been acquired.

ADDITIONAL INFORMATION/COMMENTS/QUESTIONS (e.g. details of work recently completed or to do etc)

By providing your details you agree to your information being shared with potential buyers.

Your personal details will not be accessible through our website.

Signature (tick box if filling in electronically):

Please return your completed form to the Empty Homes Officer at:

Rachel Whale Rachel.whale@scotborders.gov.uk or

Scottish Borders Council, Council Headquarters, Newtown St. Boswells, Melrose, TD6 0SA

What happens next?

The property will be added to the property list.

If a potential match is found the council will introduce the identified purchaser to the owner and the two parties can then take forward discussions about the sale of the property, either directly or through their agents.

No personal details are made public.

Disclaimer

The Property Matchmaker scheme is not an estate agency. **It does not constitute professional advice or public marketing of your property**, and is not a substitute for any legal processes associated with selling and buying property. All negotiations and sales processes take place between the seller and buyer. It is strongly recommended that all potential sellers carry out their own checks and inspections and independent legal advice is obtained before entering into any contract or other legally binding document.

It is a legal requirement in Scotland for any property which is on the market to have a Home Report. Owners who are considering selling but have not yet taken the step of getting a home report may register with the scheme, however should not enter into any negotiations with potential purchasers until a Home Report is acquired.