



Procurement

Scottish Borders Council's
Repairs and Maintenance (Trades)
Framework

Key Features of Requirement

- Evaluation Weighting based on Price 70% & Quality 30%
- Pricing Schedule - by Lot (18 Lots)
- Minimum Quality Score Required to be accepted onto Framework
- Electronic Tenders Submissions via National eTendering system (PCSt)
- Framework being awarded for a 2 year period with the option to be extended for 12 months and then a further and final 12 months

Electronic Tender Submissions

- The ESPD (Scotland) replaces the requirement to provide evidence or certificates up-front by allowing a self-declaration that the identified selection and exclusion criteria can be met.
- Bidders **will** be asked to provide proof of this prior to any contract awards as this is a legal requirement.
- The ESPD is a set of standard qualification questions to determine the suitability, capacity and capability of prospective contractors and is intended to remove some of the barriers to participation in public procurement, especially for SMEs.

Indicative Procurement Timetable

- w/c 24th June 2019 - Contract Notice and ITT published
- 1st August 2019- Tender Return Date
- 24th September 2019 - Framework Award
- 1st October 2019 - Framework Commencement

NB: Dates may be subject to change

What help is available for bidders to understand the tender process?

- The Supplier Development Programme provides free information, support, events and workshops covering procurement and the tendering process.

Supplier Development Programme



Helping You **Bid Better**

Working with PCS and PCS-T

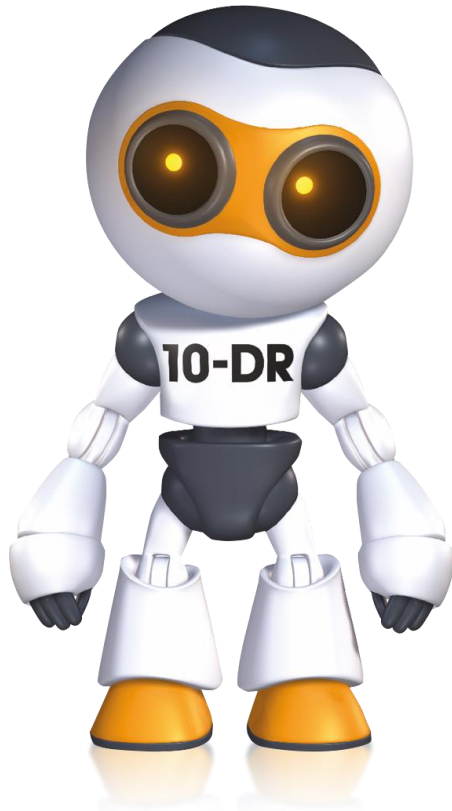


Welcome to the
Supplier Development
Programme

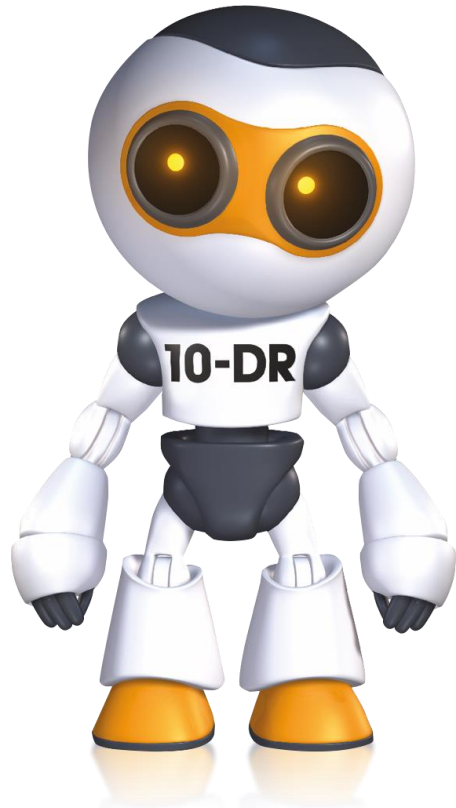
Presented by

Owen Paterson

Intend Business Development



This training session is aimed at contractors preparing to bid for Scottish Borders Council's Repairs and Maintenance Framework tender opportunity. The objective of this training session is to ensure that you're familiar and comfortable using the PCS & PCS-tender portals. The Council is planning to publish a Contract Notice and Invitation to Tender w/c 24th of June. PIN already published. The new Framework Agreement replaces the current Framework Agreement which started in June 2015.



Agenda

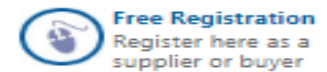
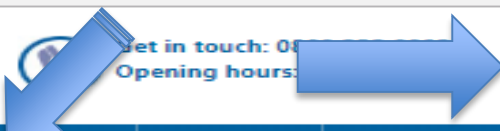
Working with PCS
Setting Profile/Alerts
Finding Contract Opportunities
PCS Tender
Expressing interest
Quality/Technical/Commercial
Upload/submission of bids

Use of Technology

- After 18 October 2018 the law changed around communication with regards to public contracts. **All public sector organisations** have to move to an electronic procurement solution, as communication and information exchanged in tender processes (for contracts above EU thresholds) are required to be carried out electronically, including the submission of tenders.
- [Public Contracts Scotland \(PCS\)](#) - The national advertising portal for all contracting opportunities across the Scottish public sector (for Regulated contracts)
- [PCS - Tender](#) - Provides buying organisations with a set of web-based collaborative procurement tools including eTendering and eEvaluation.

What is Public Contracts Scotland?

- Public Contracts Scotland is the national advertising portal for all contracting opportunities across the Scottish public sector.
- It encourages economic growth through developing a competitive market environment in which suppliers have easy access to all essential information on business opportunities arising from the public sector.
- **Suppliers who fully** register on PCS receive a free email alert service, notifying them of opportunities as they arise
- Exposes the majority of contract opportunities to an open and transparent competitive process.



- HOME
- BROWSE NOTICES
- SEARCH FOR BUYERS
- SUPPLIERS
- BUYERS
- INFO CENTRE
- NEWS & EVENTS
- CASE STUDIES
- HELP & SUPPORT

This portal gives free access to contract opportunities in Scotland

Find details of contracts with Scottish Local Authorities, NHS Scotland, the Scottish Government, Agencies and NDPBs, Higher and Further Education and Emergency Services by browsing the available contracts. You can also register to receive free e-mail alerts.

Find Contracts

Search for goods, works and services

Register for free to receive regular e-mail alerts of public sector opportunities.

[Browse notices](#)

Advertise Opportunities

Buyers

Advertising your contract opportunities here and comply with your legal obligations regarding adequate publicity.

[Issue a notice](#)

Supplier Development

Supplier Development Programme

Helping You Bid Better

The Supplier Development Programme provides free courses on how to tender and bid better

[Learn more](#)

Case Studies and Videos

Keela - Equipped for any ch...
Outdoor enthusiasts used to the rigours of the Scottish w...

Danwood Scotland
Danwood Scotland, an independent supplier of print and do...

Projects

[view all projects](#)

Opportunities relating to the £1.13 billion Glasgow City Region City Deal

[Read more](#)

Opportunities relating to the Perth Transport Futures Project

[Read more](#)

Published By: Scottish Borders Council

Deadline Date:

Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a framework (any value)

13/06/2019



Supply of Postal Services - Ad-Hoc and Hybrid Mail

Reference No: JUN357109

OCID: ocids-r6ebe6-0000587349

Published By: Scottish Borders Council

Deadline Date:

Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a framework (any value)

12/06/2019



Repairs & Maintenance (Trades) Framework - Training Opportunity

Reference No: JUN356979

OCID: ocids-r6ebe6-0000587143

Published By: Scottish Borders Council

Deadline Date:

Notice Type: 01 Prior Information Notices (below OJEU threshold or call offs of any value)



12/06/2019



Social Care Agency Workers

Reference No: JUN356903

OCID: ocids-r6ebe6-0000587119

Published By: Scottish Borders Council

Deadline Date:

Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a framework (any value)

12/06/2019



Meats - Fresh, Prepared & Cooked (inc Fresh Fish)

Reference No: JUN356873

OCID: ocids-r6ebe6-0000586070

Published By: Scottish Borders Council

Deadline Date:

Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a

and.gov.uk/search/show/search view.aspx?ID=JUN356979

Search

Latest Notices
Search for Buyers
Notice Reference Search
Advanced Search
Contracts Register

My Notices

Interest List
Notice Alerts

My Responses

Postbox Responses
Access PCS-Tender

My Profile

Company Profile
Alert Profile
Supplier Finder Profile
ESPD (Scotland)



My Account

User Details
Change Password
Subscriptions
Register to publish sub-contract opportunities

Help

User guides
FAQs
Contact Us
eCertis

Add Category to Profile

[Supplier Control Panel](#) > [Alert Profile](#) > [Product Categories](#)

This page allows you to manage your supplier profile by adding the relevant product categories.

Selected Categories

Browse categories

Search Categories

Browse Categories

Please select/deselect one or more categories from the Product Categories below and *Click* the **Save** button to update your profile.

To search for categories by keyword please use the **Search Categories** tab.

- Building Construction Materials
- Catering
- Cemetery and Crematorium
- Cleaning and Janitorial
- Clothing
- Consultancy
- Sports and Playground Equipment and Maintenance
- Stationery
- Traffic Management
- Transport
- Utilities
- Vehicles
- Works - Construction, Repair and Maintenance

Save

Notice Details

Introduction

Full Notice Text

Further Info

Contact Info

Coding

Commodity Categories

Commodity Categories

ID	Title	Parent Category
101000	Bathrooms	Building Construction Materials
391000	Buildings	Works - Construction, Repair and Maintenance
391010	Buildings - Construction	Works - Construction, Repair and Maintenance
391011	Buildings - Maintenance	Works - Construction, Repair and Maintenance
391012	Buildings - Repair	Works - Construction, Repair and Maintenance
101200	Electrical	Building Construction Materials
101300	Fencing	Building Construction Materials
101500	General Materials	Building Construction Materials
101600	Glazing	Building Construction Materials
101800	Heating and Air Conditioning	Building Construction Materials
101900	Kitchens	Building Construction Materials
109999	other Building Construction Materials	Building Construction Materials
102100	Paint and Finishing	Building Construction Materials
102300	Roofing	Building Construction Materials
192110	Security - Access Control	Facilities and Management Services
241200	Services - Horticultural	Horticultural
241210	Services - Tree Trimming	Horticultural
102500	Timber	Building Construction Materials

Delivery Locations

Delivery Locations

ID	Description
----	-------------

11/06/2019 **Award of Provision of Delivery Integration Managers**
Reference No: JUN356784
OCID: ocids-r6ebe6-0000575743
Published By: Scottish Government
Deadline Date:
Notice Type: Quick Quote Award

11/06/2019 **Provision of Server Maintenance Services**
Reference No: JUN356780
OCID: ocids-r6ebe6-0000586983
Published By: University of Aberdeen
Deadline Date: 28-Jun-19
Notice Type: 02 Contract Notice (below OJEU threshold or call offs of any value)


11/06/2019 **Provision of Multipeg/Automated SPOT synthesis machine**
Reference No: JUN356750
OCID: ocids-r6ebe6-0000586609
Published By: University of Glasgow
Deadline Date:
Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a framework (any value)

11/06/2019 **Learning and support contract for grant holders in Scotland 2019**
Reference No: JUN356749
OCID: ocids-r6ebe6-0000569000
Published By: Big Lottery Fund (operating as The National Lottery Community Fund)
Deadline Date:
Notice Type: 03 Contract Award Notice (below OJEU threshold) or call off from a framework (any value)

11/06/2019 **Proposed flat roofing works, Dairsie Primary School, Dairsie**
Reference No: JUN356744
OCID: ocids-r6ebe6-0000583509
Published By: Fife Council
Deadline Date:





 **Get in touch: 0800 222 9003**
Opening hours: 08:30 - 17:00

 **Free Registration**
Register here as a supplier or buyer

- [HOME](#)
- [BROWSE NOTICES](#)
- [SEARCH FOR BUYERS](#)
- [SUPPLIERS](#)
- [BUYERS](#)
- [INFO CENTRE](#)
- [NEWS & EVENTS](#)
- [CASE STUDIES](#)
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View Notice

[Home](#) > [View Notice](#)

PCS-Tender

NOTE: The buyer is using PCS-Tender to carry out this procurement process. Please note this is a separate website and if you are not already registered, you will be required to do so.

Please visit the [PCS-Tender website](#) to express your interest in this Notice and access the tender documentation. Please search for Project Code 13799 under ITTs Open to All Suppliers and use the Search/Filter function, then the Project Code from the dropdown list. Please note that once you have expressed interest in the ITT it will move to your My ITTs area.

For further information on using PCS-Tender, please read the [Supplier Response Guide PDF](#).

If you have already registered on Public Contracts Scotland and PCS-Tender and paired your accounts you can access PCS-Tender through your [Public Contracts Scotland Control Panel](#).


Notice Details

- [Introduction](#)
- [Full Notice Text](#)
- [Further Info](#)
- [Contact Info](#)
- [Coding](#)

Title: Provision of Server Maintenance Services
Reference No: JUN356780





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Opening hours: 08:30 - 17:00

 **Free Registration**
Register here as a supplier or buyer

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- [SUPPLIERS](#)
- [BUYERS](#)
- [INFO CENTRE](#)
- [NEWS & EVENTS](#)
- [CASE STUDIES](#)
- [HELP & SUPPORT](#)

Website Help & Support



See below links to help and support items related to using the Public Contracts Scotland website.

- [Accessibility](#)
- [Contact Us](#)
- [FAQs](#)
- [Minimum Requirements](#)
- [Privacy Policy & Cookies](#)
- [Site Map](#)
- [Terms & Conditions](#)
- [User Guides](#)



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 **View us** on Flickr

Lots

- 18 separate Lots for this contract
- Electrical, Roofing, Plumbing, Arboriculture etc
- Where applicable, professional accreditations will be required (Gas Safe, Select, etc)
- Some Lots require emergency response times (1 hr) and out of hours service e.g. (Plumbing, Roofing, Alarms etc)
- Multiple contractors appointed per Lots (no guarantee as to any level of business)
- 1 lot covering “One Stop Multiple Trades Repair Service” – with one contractor only appointed

PCS - Tender

- PCS-Tender is the national eTendering service provided free of charge by the Scottish Government.
- PCS-Tender is a **different site to PCS** – make sure you register fully and complete all the appropriate fields. There are **no** contracts on PCS-T that have not been advertised on PCS
- It is currently used by many public sector organisations in Scotland including Local Authorities, NHS, HE/FE and Scottish Government sector.
- PCS-Tender includes the European Single Procurement Document, designed to bring about consistency in the selection process.



PCS-Tender

Login

Username

Password

[Sign in](#)

Forgotten your password?

[Register as a Supplier](#)

[Click here for assistance registering](#)

Need assistance?

Please contact the Help Desk

0800 069 8630

[Contact us](#)

[System Requirements](#)

Welcome to PCS-Tender

PCS-Tender is the national eTendering system, and is centrally funded by the Scottish Government. The system is a secure and efficient means for buyers and suppliers to manage tender exercises online. The standard ESPD (Scotland) and ITT templates enable buyers to easily create consistent tender documentation.

Suppliers

Once you have registered as a supplier, you will be sent a password via email which will provide you with secure access to the site. You will then be able to express interest in any advertised tender exercises. Additionally, you will be able to complete your supplier profile, which will pre-populate tender responses providing buyers have used the standard questions.

[Case Studies](#)

[PCS Advertising Portal](#)

[The Scottish Government](#)



Scottish Government
Riaghaltas na h-Alba
gov.scot



Procurement Journey

Supplier Journey



Projects

Dashboard

PQQs

ITTs

Contracts

File Sharing



Need assistance?

Please contact the Help Desk

0800 069 8630

help@bravosolution.co.uk
Supplier Help Files

User Profile

Manage my Profile

Modify Password

Manage Users




Scottish Government
Riaghaltas na h-Alba
gov.scot





Procurement Journey

My ITTs **ITTs Open to All Suppliers** 

- 
- 
- 
- 
- 
- 

Enter Filter (type to start search) 

ITT Code	ITT Title	Project Code:	ITT Status	Time limit for Expressing Interest	Facilitating Body
1 itt_30031	01710 Radiation Advisory Services	project_13629	 Running	11/06/2019 16:00	PCS-Tender
2 itt_29927	Furniture & Equipment Relocation & Storage	project_13546	 Running	13/06/2019 12:00	PCS-Tender
3 itt_30192	Lewis and Harris School and Public Bus Services 2019-26	project_13670	 Running	14/06/2019 12:00	PCS-Tender
4 itt_30028	PS-19-73 - Demolition of Garage Lock-ups at Barshare Road, Cumnock (PRJ0012637)	project_13628	 Running	14/06/2019 12:00	PCS-Tender
5 itt_29993	PS-19-72 - Demolition of 3 Sets of Flats at Mason Avenue, New Cumnock (PRJ0012217)	project_13610	 Running	14/06/2019 12:00	PCS-Tender
6 itt_29859	SUPPLY, DELIVERY AND INSTALLATION OF AN IMMERSIVE ENVIRONMENT SIMULATOR WITH INTEGRATED SOFTWARE	project_13525	 Running	14/06/2019 12:00	PCS-Tender
7 itt_29289	SLC Hamilton Towers Phase Six Development	project_13293	 Running	14/06/2019 12:00	PCS-Tender
8 itt_28429	Urban Traffic Control System	project_12876	 Running	14/06/2019 12:00	PCS-Tender

Express interest in all Relevant Lots

24	itt_30247	PS-19-77 - Demolition 1-13 Bellvue Gardens, Kilmarnock (PRJ0012546)	project_13695	Running	21/06/2019 12:00	PCS-Tender
25	itt_29982	ENV0330 Container Way Traffic Signal Design, Installation and other associated works	project_13601	Running	21/06/2019 12:00	PCS-Tender
26	itt_29944	ITT for Electrical Testing & Inspection	project_13574	Running	21/06/2019 12:00	PCS-Tender
27	itt_29848	High Level Gutter Cleaning	project_13489	Running	21/06/2019 12:00	PCS-Tender
28	itt_29688	Provision of Printing, Binding, Enveloping & Mailing Service	project_13467	Running	21/06/2019 12:00	PCS-Tender
29	itt_30095	Lot 6 South West Central	project_13640 	Running	21/06/2019 14:00	PCS-Tender
30	itt_30094	Lot 5 South East Central	project_13640 	Running	21/06/2019 14:00	PCS-Tender
31	itt_30093	Lot 4 West Central	project_13640 	Running	21/06/2019 14:00	PCS-Tender
32	itt_30091	Lot 3 East Central	project_13640 	Running	21/06/2019 14:00	PCS-Tender
33	itt_30090	Lot 1 North	project_13640 	Running	21/06/2019 14:00	PCS-Tender
34	itt_29810	01653 PEI, SG and C&R Uniforms for SPS	project_13510	Running	23/06/2019 14:00	PCS-Tender
35	itt_30001	NP 154/19 Breathing Circuits	project_13599	Running	24/06/2019 00:00	PCS-Tender
36	itt_30302	Inspection and maintenance of roof edge protection and associated equipment -UoA	project_13726	Running	24/06/2019 12:00	PCS-Tender
37	itt_30251	Scottish Canals - Pontoon Framework	project_13699	Running	24/06/2019 12:00	PCS-Tender





HELPDESK

Phone: 0800 069 8630

E-mail: help@bravosolution.co.uk

ITT: itt_22799 - Supply & Installation of Metal Fencing

Running

Project: project_10483 - Supply & Installation of Metal Fencing

Closing Date: 08/05/2018 12:00:00

Express Interest

Decide Later

Printable View inc Tender Weightings

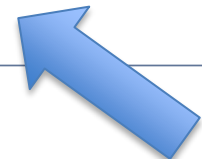
Response Status

Response Status

Response Not Submitted To Buyer

Overview

ITT Code itt_22799	ITT Title Supply & Installation of Metal Fencing
ITT Description	Type of Supplier Access ITT Open to All Suppliers
Event Currency GBP	Test ITT No
Facilitating Body PCS-Tender	Buyer Name Marion Shaw
Contracting Authority	Department





HELPDESK

Phone: 0800 069 8630
Contact us

Message from webpage

Please click OK to Express Interest in this ITT.
The ITT will move to your "My ITTs" area, and you will have the option to view all ITT Details, download Buyer Attachments, send and receive Messages with the Buyer, and submit your Response.

Don't let this page create more messages

OK Cancel

ITT: itt_28808 - Accident & Operational

Project: project_13078 - Accident & Operational Damage Repairs

Closing Date: 27/06/2019 12:00:00

Running

Express Interest

Decide Later

Printable View inc Tender Weightings

Response Status

Response Status

Response Not Submitted To Buyer

Overview

ITT Code

ITT Title

PCS-Tender

HELPDESK

Phone: 0800 069 8630
Contact us

Message from webpage

- You have now Expressed Interest and invited yourself to participate in this ITT. This enables you to download any Buyer Attachments, send and receive Messages with the Buyer, and respond to the ITT.

Please select "My Response" then click "Create Response" in order to start your response and then submit your completed response to the Buyer.

IMPORTANT: Please ensure that you submit your response to the Buyer before the stated Closing Date & Time.

OK

← Back to List

ITT: itt_28808 - Accident & Operational Da

Project: **project_13078** - Accident & Operational Damage Repairs

Closing Date: 27/06/2019 12:00:00

Response Last Submitted On: **Not Submitted Yet**

Running

Warning: You have unread Buyer Attachments (13). Click here

- ITT Details
- Messages (Unread 1)
- Settings
- Buyer Attachments (13)
- My Response
- Associated Users

Response Status

Response Status

Response Not Submitted To Buyer



HELPDESK

Phone: 0800 069 8630
Contact us

My ITTs ITTs Open to All Suppliers



Filter By: All ITTs

ITT Code	ITT Title	Project Code:	ITT Status	ITT Closing Date/Time	Facilitating Body	Response Status
1 itt_28808	Accident & Operational Damage Repairs	project_13078	Running	27/06/2019 12:00	PCS-Tender	Response Not Submitted To Buyer
2 itt_30092	Lot 2 Central	project_13640	Running	21/06/2019 14:00	PCS-Tender	Declined To Respond
3 itt_30089	C001743 A new educational approach to prepare nurses to work in adult integrated community nursing teams in Scotland	project_13640	Running	21/06/2019 14:00	PCS-Tender	Declined To Respond
4 itt_29935	Fife Council - Lone & Remote Working Solution	project_13570	Running	17/06/2019 12:00	PCS-Tender	Response To Be Submitted To Buyer
5 itt_30148	SAS/2019/362 - Civil & Structural Engineering Consultancy Services	project_13656	Closed: To Be Evaluated	07/06/2019 12:00	PCS-Tender	Response To Be Submitted To Buyer

← Back to List

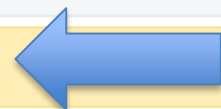


ITT: itt_28808 - Accident & Operational Damage Repairs

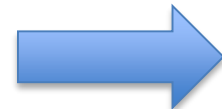
Running

Project: project_13078- Accident & Operational Damage Repairs
Closing Date: 27/06/2019 12:00:00
Response Last Submitted On: **Not Submitted Yet**

Warning: You have unread Buyer Attachments (13). Click here to read the files before Submitting your Response.



- ITT Details
- Messages (Unread 1)
- Settings
- Buyer Attachments (13)
- My Response
- Associated Users



Create Response Decline To Respond

Currency: GBP

View Response Index Only

1. Qualification Response (Questions: 234)

← Back to List

ITT: itt_28808 - Accident & Operational Damage Repairs

Running


Project: project_13078- Accident & Operational Damage Repairs

Closing Date: 27/06/2019 12:00:00

Response Last Submitted On: **Not Submitted Yet**

Warning: You have unread Buyer Attachments (13). Click here

Message from webpage

 - You have now started to create your response.
Next, click the "Edit Response" buttons to access the Questionnaire and complete your response.

Complete your response by answering all mandatory fields (marked with an asterisk *).

Finally, you must click the "Submit Response" button in order to submit your completed response to the buyer.

OK

ITT Details

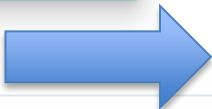
Messages (Unread 1)

Settings

Buyer Attachments (13)

My Response

Associated Users



Submit Response

Export/Import Response

My Response Summary

1. Qualification Response	Missing mandatory responses (21)
2. Technical Response	Missing mandatory responses (8)
3. Commercial Response	All quoted items completed No additional attachments



Total Price (excluding optional sections)

0

Mandatory and Optional Questions

- Questions with a RED Asterix MUST be completed or system will not let you submit
- VALIDATE shows any questions outstanding

1.2.2	BIDDER GUIDANCE	Bidders must navigate to the 'Attachment' area to download and view documents relating to this procurement exercise.	
	Question	Description	Response
1.2.3	Supplier Response Guides	* Please confirm that you have read and understood the supplier response guide	<input type="checkbox"/> <input type="button" value="v"/>
1.2.4	Confirmation - Date	* Please enter the date in which you have confirmed the above.	<input type="text" value="dd/MM/yyyy"/>

1.3 European Single Procurement Document (ESPD) - Section of Procurement Specific Questions

Note Note Details

Save and Exit Response



1. Qualification Response (Questions: 234)

1.1 Buyers Guidance - Section of Procurement Specific Questions

Qualifications Envelope – PASS/FAIL

- This is a range of questions on the bidder – the company/the main representative
- Background/experience
- Any reasons for possible exclusion from the process (in receivership etc)
- Are you bidding as a Consortium or using sub-contractors
- Financial/Insurances/Qualifications/Accreditations e.g. (SSIP)
- Environmental

Technical – Scored Section

- Range of questions relating to the specific Lot –
 - Quality
 - Continuous improvement
 - Business continuity
- Where relevant –
 - Meeting response times
 - Providing emergency service
- Lot 18 – Additional questions re
 - How going to provide multi trades
 - Managing relationships
 - Provision of community Benefits

Commercial

- All Lots will ask for details of -
 - Hourly Labour Rate in £'s,
 - Materials Mark up as a %,
 - Mileage travel rate
 - If providing “Emergency” and “Out of Hours Services” the call out rates for these 2 elements.
- Charging by –
 - The Hour
 - Every 15 mins, 30 mins etc.

Asking Questions

- You can ask questions of the buyer via the PCS-Tender portal
- All questions are anonymised, however the question and answer will be visible to everyone participating in the exercise
- It is highly unlikely that you will be able to ask a personal direct question of the buyer
- Don't be frightened to ask questions – it won't be viewed negatively
- Don't make assumptions about anything – **ask and get clarity**

[← Back to List](#)



ITT: itt_28808 - Accident & Operational Damage Repairs

■ ■ ■ Running

Project: **project_13078** - Accident & Operational Damage Repairs

Closing Date: 27/06/2019 12:00:00

Response Last Submitted On: Not Submitted Yet

Warning: You have unread Buyer Attachments (13). [Click here to read the files before Submitting your Response.](#)

ITT Details

Messages (Unread 2)

[Create Message](#) [Received Messages](#) [Sent Messages](#) [Draft Messages](#) [Forwarded Messages](#)



[Submit Response](#)

[Export/Import Response](#)

My Response Summary

1. Qualification Response Missing mandatory responses (21)

2. Technical Response Missing mandatory responses (8)

3. Commercial All quoted items completed

Total Price (excluding optional sections)

0



Projects

Dashboard

PQQs

ITTs

Contracts

File Sharing

Need assistance?

Please contact the Help Desk

0800 069 8630

Contact us

Supplier Help Files

User Profile

Manage my Profile

Modify Password

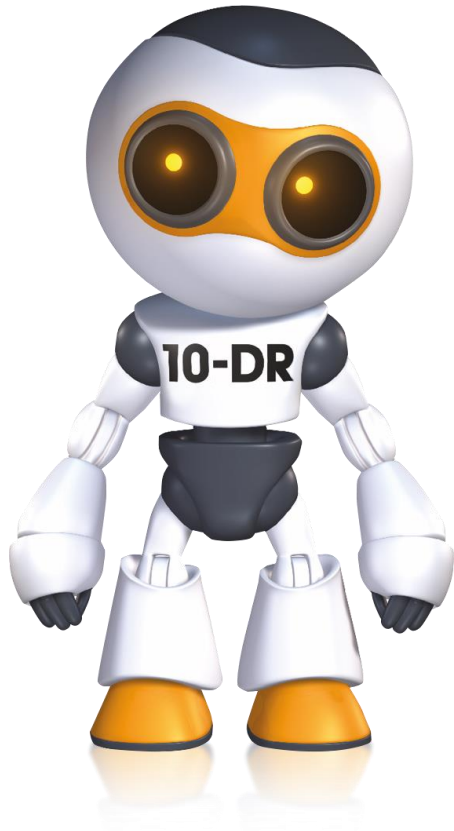
Manage Users

Technical Support

- Both PCS and PCS-Tender have Technical Support pages, including FAQs, should you have any problems
- PCS –
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=1363>
- PCS-Tender –
https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/supplier_help_files.html

When eTendering, remember...

- **Read** all the Buyer Attachments
- **Hit SAVE** when completing on –line
- It can help to print a copy of the opportunity and work offline/especially technical questions
- When uploading your response and supporting information, check, check and check again that everything has been included,
- Don't leave it to the last minute to submit your response
 - Failure to submit on time will see you excluded



Thank You for Attending

Any questions

(Please complete the evaluation forms)