



2024/25 COMMUNITY ENHANCEMENT TRUST

Application Form

1. Organisation details

Organisation name:

Main contact name:

Position in organisation:

Main contact address:

Postcode:

Main contact e-mail address:

Funding request (£):

2. What is the purpose of your project?

The advancement of community development

The advancement of the arts, heritage, culture or science, including the upkeep of heritable assets

The advancement of environmental protection or improvement

The provision of recreational facilities or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

3. What do you want to use this funding for?

(i.e. Will it increase access, improve quality of life, etc.)



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4. How will your activity/project make a difference to your community?

What activities do you plan to carry out? How will you deliver your project?

5. What does your organisation do and who does it support?

Tell us what your group does, the activities it undertakes and in what way it benefits the community



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8. Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes No

9. Safeguarding

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes No

If yes, what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy or give full details below.

10. Permissions

Does your idea/project involve work to a building or land? Yes No

If yes, do you have the following?

A lease agreement

Date of lease:

Duration of lease:

Written permission of owner

Planning permission

Reference No:



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11. How to access Enhancement Trust funds

The Community Enhancement Fund awards grants of up to a maximum of £1,000 to unconstituted groups or individuals and up to a maximum of £5,000 to fully constituted groups. These amounts are dependent on the locality and the purpose of the grant. **Please contact the Communities and Partnership Team to discuss what amounts are currently available.**

To be successful a group or individual must:

- Carry out positive work in the community and be of charitable nature and be 'not for profit' status
- Be community, socially or environmentally focused
- Deliver the activity or project within the specified locality/area
- Provide an outcome that will benefit all members of the community regardless of race, gender or religion

Only one funding application can be made to the Community Enhancement Trust by any single group or individual in any one financial year.

The funding requested should be the minimum required to enable the project to go ahead.

Please note: if you are successful – it can take up to one month for us to process your payment.

If your project involves construction or refurbishment of a building you need to have heritable ownership of the land or building, or hold a lease which cannot be brought to an end by the landlord for at least 5 years.

You should also have contacted Scottish Borders Council Development Control Officers in advance to discuss projects where they involve physical works.

If it is required for your project, planning permission needs to be in place before applying for funding.

For assistance in completing this form and all other queries please contact the Grants Administrator via email at communitygrants@scotborders.gov.uk or the Communities and Partnership Team on 0300 100 1800.

All completed forms should be submitted via email to communitygrants@scotborders.gov.uk.

Further information can be found on the following website: www.scotborders.gov.uk/communitygrants