

Roads & Infrastructure/ Parks & Environment



Staff Briefing Note

Roads and Infrastructure & Parks and Environment Service Review Update #1

February 2020

Thank you to everyone who attended the recent staff engagement sessions held in depots or in HQ.

We said that:

- We would provide you with regular updates on the progress of the review
- Keep you informed as to how the information and ideas you put forward during the staff engagement sessions was being used
- Let you know how you can continue to contribute further ideas and suggestions.

This is the first of a series of staff briefings that will be issued to keep you up to date on the progress of the service review.

Each briefing note will be posted on the external staff webpage [Fit for 2024 - Staff Information](#) as well as paper copies being issued to each staff member. This is to make sure that everyone gets access to the same information at the same time and that you have the opportunity to get your views and ideas to us.

Providing feedback

If you were unable to attend one of the recent staff engagement sessions, have any further ideas or suggestions that you would like to put forward or have any questions you can do this by:

- emailing them to yourpart@scotborders.gov.uk or
- filling out a *Service Review Staff Comment Sheet* and returning to your Foreperson for scanning & emailing to us or to put in the internal mail f.a.o. Fit for 2024 Programme Team, Council HQ
- speaking directly to your Foreperson who can submit your ideas and suggestions on your behalf.

Next steps

We are now reviewing the feedback, ideas and suggestions from all staff and looking for recurring themes so that these can be considered in more detail. We will arrange to let you see a list of these themes, once known, along with a list of all the comments made at the engagement session.

We will also be looking at the systems in use within the service areas and gathering information from those as well as any other information we have from surveys and enquiries from customers and communities across the Scottish Borders.

This will then all be analysed and reviewed with the Project Delivery Team (which consists of Managers from the Service itself along with staff from other departments such as Personnel, Finance, etc).

There is a set of general [Fit for 2024 FAQs](#) on the staff webpage should you have any general queries or you can contact us on the email address noted above.

Roads & Infrastructure / Parks & Environment Review Team