



# Scottish Borders LEADER

Developing Enterprising Communities

## SCOTTISH BORDERS LEADER PROGRAMME 2014-2020

Local Action Group meeting

18 July 2017

10am-2.30pm, Tweed Horizons

### MINUTES

#### Present:

Heather Batsch, The Bridge (HB) - Voluntary  
Frank Beattie, Scottish Enterprise (FB) - Public  
Clare de Bolle, YouthBorders (CdB) - Voluntary  
Jules Horne, Creative Arts Business Network (JH) - Private  
Bryan McGrath, Scottish Borders Council (BMcG) - Public  
Bosco Santimano, You Can Cook (BS) - Private  
Annabelle Scott, Messrs A A Scott (AS) - Private  
Hans Waltl, Federation of Small Businesses (HW) - Private  
Gary White, Peebles CAN (GW) - Voluntary

#### Secretariat:

Fiona McDougall, Scottish Borders Council (LEADER Co-ordinator) (FM)  
Simon Lynch, Scottish Borders Council (LEADER Facilitator) (SL)  
Joanna Pringle, Scottish Borders Council (European Programme Support Officer) (JP)  
(Morning only)  
Bartje Magee, Scottish Borders Council (European Programme Support Officer) (BM)  
Nesta Todd, Scottish Borders Council (European Programme Support Officer) (NT)  
(Afternoon only)

		Action
1.0	<p><b>Apologies</b></p> <p>Jane Rosegrant, Borders Forest Trust (JR) – Voluntary Luke Comins, Tweed Forum (LC) - Private Paula Ward, VisitScotland (PW) - Public Gordon Harrison, Scottish Borders Community Council Network (GH) - Voluntary John Henderson, Scottish Borders Food and Drink Network (JHe) - Private Andrew Mitchell, Berwickshire Community Councils' Forum (AM) - Private Ian Tod, The Hippodrome Arts Centre CIC Ltd (IT) - Private Ian MacDonald, NFU Scotland (IMacD) – Private</p> <p>In absence of JR, GW acted as Chair.</p>	



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<p><b>2.0</b></p>	<p><b>Revised Co-operation Guidance</b>  Revised guidance, sent round by FM on 30 May 2017, was ratified by LAG using Written Procedure. It was noted that this guidance was accepted before our first co-operation project was approved. It was hoped that further co-operation projects would come forward in the coming months.</p>	
<p><b>3.0</b></p>	<p><b>Minutes of the last meeting</b>  7.2 – SL working on survey and will incorporate findings. Was asked to split pipeline into different project categories and show numbers to identify gaps.</p> <p>Farm diversification theme identified as underspent. AS offered to meet with FM, possibly with NFU presence, to further this.</p> <p>LAG asked for report on outcomes for projects previously approved in order to understand progress being made.</p> <p>The minutes were adopted as a true reflection of the meeting on 18 April 2017.</p>	<p>SL</p> <p>FM/AS</p>
<p><b>4.0</b></p>	<p><b>Project Applications Round Five.</b>  It was noted that 9 members were present (quorate), 2 members represented the public sector (&lt;50%).</p> <p><b>Conflict of Interest:</b>  FB declared conflict of interest for Ride Scotland’s Horse Country.  HB, GW and SL declared conflict of interest for 17/P00031.  HW declared conflict of interest for 17/P00036</p>	
<p><b>4.a</b></p>	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>17/P00035</b>  <b>Total Eligible Project costs: £226,244.54</b>  <b>LEADER grant requested: £135,746.72 (59.99999823%)</b>  <b>Average Score: 50.55%</b>  <b>Decision: DEFER</b></p> <p><b>Decision:</b> This project was deferred unanimously.</p>	
<p><b>4.b</b></p>	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>17/00038</b></p>	



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	<p><b>Total Eligible Project costs: £124,180.47</b>  <b>LEADER grant requested: £74,180.47 (59.73601968%)</b>  <b>Average Score: 66.58%</b>  <b>Decision: APPROVE</b></p> <p><b>Decision:</b> This project was approved unanimously, subject to planning permission and match funding being confirmed.</p>	
4.c	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>17/P00040</b>  <b>Total Eligible Project costs: £97,480.00</b>  <b>LEADER grant requested: £58,488 (60.00%)</b>  <b>Average Score: 67.31%</b>  <b>Decision: APPROVE</b>          FB left the room, having declared an interest.</p> <p><b>Decision:</b> This project was approved unanimously.</p>	
4.d	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>17/P00031</b>  <b>Total Eligible Project costs: £72,185.20</b>  <b>LEADER grant requested: £72,185.20 (100%)</b>  <b>Average Score: 53.46%</b>  <b>Decision: DEFER</b>          HB, GW and SL left the room, having declared an interest. HW took over as Chair for the duration of this discussion. FB returned.</p> <p><b>Decision:</b> This project was deferred unanimously.</p>	
4.e	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>17/P00036</b>  <b>Total Eligible Project costs: £58,769.49</b>  <b>LEADER grant requested: £58,769.49 (100%)</b>  <b>Average Score: 50.55%</b>  <b>Decision: APPROVE</b>          HB, GW and SL returned, GW took his position as Chair.          HW left the room.</p> <p><b>Decision:</b> This project was approved unanimously with the condition that a proper training programme for Mentors was sourced/developed and used for</p>	



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	the delivery of this project.	
<b>5.0</b>	<p><b>LEADER Programme Progress Report</b> HW returned.</p> <p>FM gave a short update of projects approved to date. LAG asked to get further reports in future, that included outputs and outcomes information. FM also clarified position regarding Brexit. Further guidance from Scottish Government makes it clear that all money allocated before Brexit will be honoured. The current programme is able to approve projects up to January 2019 (1 year projects only at that point). BMcG briefly discussed the financial table provided, which showed money allocated to projects and money still to be spent. This format will be further developed to include additional information.</p>	
<b>6.0</b>	<p><b>AOB</b> No other business was raised.</p>	
<b>7.0</b>	<p><b>Dates and times of future meetings:</b></p> <p><b>Date and Time: Tuesday, 24 October 2017, 10am-3pm.</b> <b>Venue: Tweed Horizons</b></p>	
<b>8.0</b>	<p><b>Business Sub-Group</b> Present: HW, GW, BMcG, FB, AS. It was noted that 5 members were present (quorate) and two members represented the public sector (&lt;51%). LAG members confirmed that there was no conflict of interest in relation to the applications presented. HW acted as Chair.</p>	
<b>8.a</b>	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>(17/P00034)</b> <b>Total Eligible Project costs: £114,202.60</b> <b>LEADER grant requested: £50,000 (43.78184034%)</b> <b>Average Score: 60.31%</b> <b>Decision: APPROVE</b></p> <p><b>Decision:</b> Approved unanimously, subject to planning.</p>	



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<b>8.b</b>	<p>[Project details and LAG discussions are not published in these minutes.]</p> <p><b>(17/P00041)</b> <b>Total Eligible Project costs: £178,000.</b> <b>LEADER grant requested: £50,000 (28.08988764%)</b> <b>Average Score: 61.08%</b> <b>Decision: APPROVE</b></p> <p><b>Decision:</b> Approved unanimously, with the recommendation that the applicant provides feedback on how the buildings will demonstrate their eco credentials; and how the project is innovative. Approval is subject to planning permission.</p>	
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	<p><b>AOB</b></p> <ul style="list-style-type: none"><li>• GW offered to provide two concise guidance notes, one on Eco credentials for builds (e.g. affordability, plumbing, LED's, etc.) and one on low carbon agenda. These would be given to applicants to assist in the development of future LEADER projects.</li><li>• All LAG members have scoring guidance. In future this will be supplied to all applicants so that they are aware of how the project will be scored. This is aimed at improving the quality of the applications.</li><li>• HW wanted it noted that he was logged out of LARCS by the system on 15 occasions when trying to score the projects in this round. This was very frustrating and time consuming.</li></ul> <p>Meeting closed 2:30pm</p>	<p>GW</p> <p>FM/SL</p>
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