



COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015

SCOTTISH BORDERS COUNCIL

ASSET TRANSFER REQUEST FORM

IMPORTANT NOTES:

This is the asset transfer request form for Scottish Borders Council.

You do not need to use this form to make an asset transfer request, but using it will help you to make sure you include all the required information.

You should read the asset transfer guidance provided by the Scottish Government before making a request and when completing this form. This form includes page numbers of parts of the guidance that will help you to complete the asset transfer request form. This does not replace reading the full guidance as some topics appear in more than one section of the guidance.

We strongly recommend that you contact Scottish Borders Council and discuss your proposals with us before making an asset transfer request.

You can phone us on 01835 826626, or email us at communityengagement@scotborders.gov.uk

When completed, this form should be sent to:

**Asset Transfer Requests
Communities & Partnerships Team
Scottish Borders Council
Newtown St Boswells
MELROSE TD6 0SA**

communityengagement@scotborders.gov.uk

This is an asset transfer request made under Part 5 of the Community Empowerment (Scotland) Act 2015.

Section 1: Information about the community transfer body (CTB) making the request (pages 11-15)

1.1 Name of the CTB making the asset transfer request

Tweedgreen Ltd

1.2 CTB address. This should be the registered address, if you have one.

Postal address: Tweedgreen
c/o The Bridge
Newby Court
School Brae
Peebles

Postcode: EH45 8AL

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name: [REDACTED]

Postal address: [REDACTED]

Postcode: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. *(Please tick to show agreement)*

You can ask Scottish Borders Council to stop sending correspondence by email, or change the email address, by letting us know at any time, as long as 5 working days' notice is given. (see page 29)

1.4 Please mark an “X” in the relevant box to confirm the type of CTB and its official number, if it has one. (see pages 11-15)

X	Type of Community Transfer Body	Official/Charity or Registered number
X	Company	SC383498
	Scottish Charitable Incorporated Organisation (SCIO)	
	Community Benefit Society (BenCom)	
	Unincorporated organisation (no number)	

Please attach a copy of the CTB’s constitution, articles of association or registered rules.

1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers? (see pages 14-15)

No

Yes

Please give the title and date of the designation order:

1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers? (see pages 14-15)

No

Yes

If yes what class of bodies does it fall within?

Section 2: Information about the land/building and rights requested

2.1 Please identify the land/building to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the Council's register of land, please enter the details listed there. (see pages 20-21)

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful. (see pages 29-30)

Jedderfield Farm, buildings and land (c.58 acres)

Jedderfield Farm
Peebles
EH45 8NH

NT235409

Map attached*

* **NB** this map was provided by Scottish Borders Council Estates Department, however with the caveat that 'it may not be the most accurate or up-to-date map of the boundaries'. We may also be interested in additional adjoining areas of land, depending on ownership and lease arrangements.

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

This is listed in Scottish Borders Council's register of land/buildings

UPRN: PB043/03

Section 3: Type of request, payment and conditions

3.1 Please tick what type of request is being made (see pages 30-31):

- for ownership (under section 79(2)(a)) - go to section 3A
- for lease (under section 79(2)(b)(i)) – go to section 3B
- for other rights (section 79(2)(b)(ii)) - go to section 3C

3A – Request for ownership

What price are you prepared to pay for the land/building requested? (see pages 47-54)

Proposed price: £

Please attach a note setting out any other terms and conditions you wish to apply to the request.

3B – Request for lease

What is the length of lease you are requesting? (see pages 30-31)

25 years +

How much rent are you prepared to pay? Please make clear whether this is per year or per month (see pages 47-54):

Proposed rent: £1,000.00 per annum (see attached)

Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

3C – Request for other rights

What are the rights you are requesting? (see page 31)

The right to plant trees

The right to allow use by third parties

The right to make improvements to the property and track including energy-efficiency and renewables installation

The right to investigate relevant change of use

Do you propose to make any payment for these rights?

Yes

No

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £ per

Please attach a note setting out any other terms and conditions you wish to apply to the request.

Section 4: Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used (page 31)

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

Tweedgreen's aim is to raise awareness of ways in which we can respond positively to the climate crisis through discussion, activity and examples. This includes encouraging local food production and sustainable living, encouraging local alternatives to fossil fuels and reducing waste by reusing, recycling and minimising single-use plastics. We want to support the community of Tweeddale to 'think global, act local' and take small, manageable steps towards reducing climate change and living sustainably.

The Jedderfield/Peebles Sustainable Living Project [working title] will provide a community model of low-carbon sustainable living. It will offer the people of Peebles practical examples of good ecological and sustainability practice in one location. Our model can then be replicated by people on a smaller scale, or they can be involved in the project which will operate for the benefit of the whole community.

We see this as a positive step to take in the light of the effects of Covid and the Climate Emergency (as declared recently by Scottish Borders Council). It will provide increased health and wellbeing, community connections, reduce social isolation and reduce the local carbon footprint.

Tweedgreen will bring their existing projects here (woodfuel, energy efficiency/carbon reduction, growing) and invite others to become involved. Depending on suitability, we will work with others to install innovative energy efficiency measures and renewables. We will tap into a wide network of people with practical knowledge and experience of different aspects of sustainable growing and living. The site will develop to include such things as a learning centre, affordable accommodation for groups, nature experiences, garden based food production and more (depending on what the community wants). We will adhere to best practice in terms of biodiversity, minimal impact and sustainable land use. As a by-product we will turn a current Common Good liability into a self-sustaining asset and model of low-carbon good practice. We will also be helping to work towards regional and national policy targets in terms of reducing carbon and encouraging biodiversity.

We aim to make improvements to the property including renovation of the farmhouse, installation of renewables, installation of low carbon energy-efficiency measures. This will substantially upgrade and improve the whole property in terms of its social and health benefits, its environmental impact and carbon footprint.

People of all ages and abilities will be actively encouraged onsite: strengthening community resilience and connections. We are already connected with some marginalised and less able groups in the community and we would be keen to make the project as accessible as possible.

One of our core beliefs is a strong link with Peebles schools, home educators and other young people's groups. Bringing children to the site to actively experience eco evolution in action and bring that away with them, in line with Learning for Sustainability targets*.

see Vision and Executive Summary in Business Plan for further details

Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to (pages 31-33, 42-44)

This section should explain how the project will benefit your community, and others. Please refer to the guidance on how the relevant authority will consider the benefits of a request.

See Business plan - to be finalised in due course

The Business plan provides a summary of financial, social, health and environmental benefits

Based on the 7 'best value' themes as per Guidance:

Economic development

Regeneration

Public health

Social wellbeing

Environmental wellbeing

Reducing inequalities of outcome from socio-economic disadvantage

Any other benefits that might arise through the alternative use of the asset.

Best Value characteristics have been recently regrouped to reflect the key themes which will support the development of an effective organisational context from which public services can deliver key outcomes and ultimately achieve best value:

Vision and Leadership

Governance and Accountability

Use of resources

Partnership and collaborative working

Working with Communities

Sustainability

Fairness and equality

This links in with the 16 National Outcomes, see additional document (to follow)
Financial - environmentally-friendly version of farm diversification.

It also fits with the 4 Pillars of the new Scottish Government Programme

Environmental (natural capital)

Community (social capital)

People (human dimension)

Business (economic capital)

(cont.)

Local groups we will engage with to achieve some of the above:

Environmental: Peebles Beekeepers, Borders Forest Trust, The Conservation Volunteers, Peebles CAN

Public health: Interest Link, Disability Borders, local sheltered housing/Occupational Therapists, social prescribing

Young people: Forest School groups, local schools, local biking group, Community Learning and Development

Business: benefits for local businesses eg via Horse Tourism (Ride Scottish Borders), biking enterprise, Christmas trees

Wellbeing - mental and physical post-Covid recovery

SB Climate Emergency + other policy and strategy documents see 'Strategy and policy links' document

David Attenborough piece re climate change

<https://www.facebook.com/OurPlanet/videos/3909438982418476>

Restrictions on use of the land or building

4.3 If there are any restrictions on the use or development of the land or building, please explain how your project will comply with these (page 33)

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

We are aware that this is Common Good property and we strongly believe it is our duty to remain true to the ethos of the Common Good which is to involve the whole community as much as possible, not just in the activities and access but in the decision-making process around what we do.

We understand this is currently designated an agricultural property and any change of use would involve seeking necessary permission.

Waterwheel - we feel that there is historical and heritage legacy attached to the waterwheel and its associated systems (the water feed, water storage, workings, etc). We have already taken specialist advice on conservation and preservation. See attached report by [REDACTED]. [REDACTED] has worked in the heritage sector for more than forty years, including hundreds of projects at archaeological sites and historic properties across Scotland (his cv is on p.10 of the Business Plan)

Golf Club - we recognise that the golf club has water storage tanks and associated systems on the Jedderfield site. In a spirit of being good neighbours we arranged a meeting with the secretary of the golf club and this was discussed in a constructive way.

Loss of small traditional farming: The size of Jedderfield is arguably too small to make it an economically viable in terms of traditional hill farming especially post Brexit and loss of EU subsidy. There are two options: absorption into a larger concern or diversification. Tweedgreen's proposal is one of diversification whilst making it useful to the community and fitting with current environmental & social outcomes.

Increased footfall to the farm: This might detract from golfers' use of the course. We have already raised this with the golf course secretary and have proposed some signage on the access track to advice people when approaching a fairway.

Increased vehicle access: we aim to keep vehicle traffic to an absolute minimum by encouraging people to walk or cycle to the farm.

Recognising dilapidated condition of buildings etc - taking this into account and undertaking to rectify (subject to funding) following full survey. (cont.)

National Scenic Area - adjoining the Upper Tweeddale National Scenic Area - we would ensure our activities would enhance and not detract from this important area - see attached description.

Negative consequences

4.4 What negative consequences (if any) may occur if your request is agreed to?
How would you propose to minimise these? (page 33)

You should consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

We do appreciate that there may be less income available to the CG from Jedderfield particularly in the short term as we are redeveloping the farm infrastructure. However this loss of financial income is more than off-set by added value in terms of social, health and environmental benefits. Because of the two current major anxieties – Covid and climate change - we believe Jedderfield will offer a glimmer of optimism for the future, which will far outweigh any monetary sums.

Arguably loss of small traditional farming but - very small farm - not viable in terms of traditional hill farming especially post Brexit and loss of EU subsidy.

This is a new form of diversification to make it useful to the community and to fit with current environmental and social outcomes.

Increased footfall to the farm - might detract from golfers' enjoyment/golfers' use of course - aim to improve signage and ensure risk assessments include warning about golf course.

Increased vehicle access - we aim to keep this to a minimum and encourage people to find low carbon ways of accessing the farm where possible.

Attractive to unwanted (antisocial) public access - will have strategy in place to engage with and involve someone on site.

Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives (pages 33-34)

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

Please refer to Business Plan for further information on Governance etc

Past and current projects

Climate Challenge Fund funded project (£250000) was run for two years 2010-12, employing three workers, based at the Bridge and delivering low carbon projects in food, cycling, transport and energy. We ran the 50:50 project whereby local people signed up to the challenge of eating only local food from within a radius of 50 miles for 50 days. Also an annual energy fair, insulation workshops, cooking events and food and cycling projects with the local schools.

Ecoheroes with local schools; funding obtained (Awards for All) 2014 to deliver eco-education in local schools, with seven Tweeddale primary schools with Learning for Sustainability/Curriculum for Excellence. This project was successfully evaluated and passed on to a social enterprise to continue delivery.

Carbon Conversations; funding was obtained to train facilitators to deliver carbon reduction workshops. These took place over about four years and involved about fifty people resulting in potential long-term sustainable behaviour change.

Series of workshops over two years: on waste, recycling, growing and upcycling.

Secret Garden (community garden); from 2013 and ongoing. Tweedgreen have the lease of a growing area in the heart of Peebles which we run in conjunction with other groups (recovery, dementia, mental health) for the benefit of the community. A core group of gardeners maintain the garden and offer community events. We received Fallago emergency (Covid) funding 2020 to make the garden dementia and disability friendly and we employed a local carpenter to make sturdy furniture/handrails. A small amount of funding via Outside the Box was obtained for community garden leaflets and dementia-friendly alterations. Current grant application (awaiting outcome) to Life Changes Trust Creating Better Lives (c. £15000), to provide garden and farm sessions for people with dementia, is in process. We will pilot projects, for example herb growing classes in the garden.

Woodfuel project, since 2015, an ongoing self-sustaining group, based on a 'logs for labour' model, with drying and processing area, insurance, active membership etc, received feasibility grant £9700 in 2016 (Big Lottery Investing in Ideas); Community Climate Asset Fund £3,833.85 (for equipment).

Community Food Hub: a temporary pilot project aimed at providing affordable bulk food for the community was run in 2016 for six months. We managed premises and coordinated and delivered the project - 6 months - there was still a demand for this type of low-carbon bulk buying, however another business in town is fulfilling this demand now. We reached c. 500 households (Awards for All Lottery funded, c. £10k)

Plastic-free Peebles leaflet; a grant of £928 was obtained in September 2020 (SBC Community Fund) for printing and distribution of a leaflet giving local advice and tips about low plastic lifestyle.

Winter Talks at the Eastgate; an annual series of climate and sustainability talks have been delivered for three years. A small communities grant was received last year to cover costs. Publicised via the Eastgate, among the most successful were in spring 2020 on Sustainable Housing with housing experts and local planners participating, and on recycling with local SBC waste managers and experts.

Climate Challenge Fund - £499 received 2020 to cover printing costs for community engagement re Jedderfield project.

Life Changes Trust application (awaiting outcome) - part of this would cover some staff costs and equipment costs for the Jedderfield project.

Individual experience/CVs of group:

Jedderfield sub-committee (* denotes Tweedgreen Steering Group member)

██████████: co-founder of farmers' market (Sweden), established and ran organic vegetarian kitchen (Steiner school), renovating and running a 20-bed hostel(Sweden) and 4 self-catering businesses (Peebles)

██████████: construction experience, agricultural engineering qualification, civil service and college experience (funding management), Steiner school working, large-scale vegetable growing experience, renovating and running 20-bed hostel/4 self-catering properties

██████████: community development and engagement work (including Eshiels Community Wood), project management, Outdoors Environmental Sustainability Education (Masters) and Forest School leader, previous member of Peebles Community Council, community consultation on behalf of Peebles Community Trust,

multigenerational growing projects, small-scale livestock management, managing self-catering

██████████: member of Eshiels Wood management group, chair and founder of Tweeddale Community Woodfuel, co-founder of Tweedgreen, experience of retrofitting old buildings, experience in PV panel installations, member Reforesting Scotland, woodland owner

██████████: Forest School leader, environmental art creator, experience with various disabilities; social media experience (on behalf of various groups); website management skills

Tweedgreen Steering Group

██████████: retired GP, chair and one of founder members of Tweedgreen, including project management during CCF project, strong interest in links between sustainability and health, previous member of Peebles Community Council and Peebles Community Trust

██████████: UHI Professor, 30 years' experience in community forestry, participatory environmental governance, land management decision-making; member of independent CATS application assessment panel for Forestry and Land Scotland; Co-author of a review of community tenure mechanisms for Scottish Land Commission (2018), Vice-chair, Community Woodland Association; co-leader of Eshiels Community Wood buyout, member of Eshiels wood management subgroup, coordinating sustainable housing event (2020) on behalf of Tweedgreen

██████████
MSF (Medecins sans Frontieres) UK board member and Chair for 2 years
Coordinator MSF malaria working group, involving representing MSF at WHO and international research bodies

Health adviser MSF (Holland) advising medical projects many countries worldwide
Country medical coordinator for MSF in remote areas

Experience in writing guidelines and project proposals/planning

Currently

Retired

Tweeddale U3A groups coordinator

Active member Global Justice Now (Edinburgh)

Access issues in all activities

██████████ (Treasurer)

Advisory/Consultancy

██████████ - Heritage and Food/Agricultural History

██████████ is a writer and gardener with an MPhil in Museum Studies and a long-standing interest in the history of food. She spent a year living the life of a late 19Cth ancestor,

wrote about it each month for The Herald, and has written a book about the experience.

She has been involved with both practical and management aspects of Carrifran Wildwood since its inception and is on the editorial board of Reforesting Scotland as well as writing for its journal.

██████████ - History and Heritage

██████████ has worked in the heritage sector for more than forty years, primarily in Scotland. He has:

- wide-ranging experience in heritage management and conservation issues having worked on hundreds of projects at archaeological sites and historic properties across Scotland
- an archaeological background having trained originally as an archaeologist, archaeological scientist, and artefact conservator. His work focusses on the care, protection and, when possible, preservation in situ of important historic and archaeological objects. He works enthusiastically together with others to attract and introduce new audiences to the many pleasures and benefits of Scotland's rich local heritage.
- worked previously for Historic Environment Scotland, Historic Scotland, Scottish Development Department (Ancient Monuments), National Museum of Antiquities of Scotland (now part of National Museums Scotland) and Wiltshire County Council's Library and Museum Service. Latterly, as Head of Collections at Historic Environment Scotland, his department was responsible for some 40,000+ historic and archaeological objects of national and international significance at over 170 historic properties across Scotland. Recently retired, he now continues to feed his curiosity about the past as a hobby and with the occasional consultancy!

██████████ - Eco-tourism

██████████ is a part-time postgraduate student in Global Environment, Politics and Society at the University of Edinburgh. In addition to studying, she works for a volunteer-run sustainable events venue, eco-campsite and environmental education charity, Green & Away, as the volunteer coordinator and events manager. Green & Away runs for two months every summer as an outdoor and sustainable events venue, providing venue and accommodation for up to 200 guests. The accommodation provided includes tent pitches, bell tents, yurts and tents. The charity is fully funded through venue hire and uses the profits to run outreach and environmental education in the local community. ██████████ has worked for Green & Away in varying capacities for more than 2 years and specialises in hospitality, events management and volunteer coordination.

Section 5: Level and nature of support

5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others (page 34-35).

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

See attached detailed community engagement plan (within Business Plan)

Survey - reports attached - approx 90 responses so far, approx. 93% supportive so far

Numbers via Facebook - shared on several important Facebook groups including Peebles W4 (495 followers)

Via Facebook - 2454 people reached, 338 engagements

Numbers via mailings - sent to several local and regional groups to request them to send on via their own mailing lists

Numbers via Peebles Life etc - article in Peebles Life 23/11, this will be delivered to all households in Peebles and Cardrona, with link published to our survey

Specific letters of support - see Business Plan

Peebles CAN (Community Action Network)

Tweed Ecology

Children's biking social enterprise

Tweeddale Community Woodfuel

Golf Club

Horse tourism

Peeblesshire Beekeepers' Association

The Conservation Volunteers

Wider engagement with eg Greener Melrose, Borders Outdoor and Woodland Learning, schools

Section 6: Funding

6.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land or building, and your proposed use of the land or building (page 34).

You should show your calculations of the costs associated with the transfer of the land or building and your future use of it, including any redevelopment, ongoing maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations. If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

We intend to cover our running costs through a combination of grant funding, personal 'pledges'/crowdfunding and sale of services and goods.

There are a number of capital expenses we are currently working on.

1. We will shortly meet on site with a local road contractor to give us their opinion and cost on upgrading the current track to the farm via the golf club. As highlighted in Edwin Thompson's survey: "The condition of the track is such that a 4x4 vehicle with sufficient clearance is needed to access the farm."

2. A core Tweedgreen development it to make Jedderfield fossil fuel free. We are already in discussions with a structural engineer about upgrading the wood framed barn roof to take a large PV array. A PV installer has already been on site and their quote has been submitted to the CG. The PV array, by exporting electricity, will provide an income to the farm for many years to come. See letter attached (Solar and Wind Applications).

We expect these costings to be available within the next 3 months.

Finally, a lot of basic upgrading around the farm – clearing, strimming, organising, sorting - will be done by volunteers (at zero cost). This service would not be available to a private leaser. Our online survey shows 88% of replies from local people are interested in volunteering. We have also been in contact with The Conservation Volunteers (TCV), including a site visit. They are a national organisation who recruit and organise volunteers for tree planting, conservation works, etc.

There is more detail in the outline Business Plan (to be completed and submitted at a later date)

Grants: we intend to apply for Scottish Land Fund Phase 1 to cover feasibility/surveyor costs and business development costs

We are very confident we will obtain a substantial grant towards the planting of trees (see Section 3.1.6), plus associated Forest Carbon revenue, in the first years - this will leave a small profit, especially if we use volunteers to plant trees

We are awaiting the outcome of a grant application (Life Changes Trust, total £15k) to cover some costs of equipment to make the property accessible - including electric golf buggy and composting toilets

We understand there is CARES funding available to install PV array (solar panels), this would then generate not only free electricity but a surplus which would then bring a revenue of roughly £2k pa

We have identified funding towards initial costs to assess the farmhouse condition (William Grant via Architectural Heritage Fund)

We are also aware of various other funds to be explored in further detail once we have a better idea of whether we have a chance of securing the lease. (See Business Plan Section on Funding.)

Pledges: we intend to ask the public for voluntary pledges towards the cost of certain items of expenditure - whether this be equipment, upgrading or other costs.

Volunteers: through our engagement exercise alone we have had interest from around 42 new volunteers - this is before we engage with schools and other groups. We are confident that volunteers will play a large part in the activities involved in the project, therefore cutting down on costs (as well as providing obvious social and health benefits for those involved).

Other revenue-generating activities, these include:

Tweeddale Community Woodfuel – for occasional use of barn for processing woodfuel, use of electricity, outside lean-to storage area for drying logs. Proposed annual rent £500.

History/heritage learning: this would include the waterwheel, other historical aspects of the farm, and a 'living museum' of agriculture, including heritage grain varieties. We have specialists in our group who could facilitate educational sessions.

Renewables: our models would serve as examples for 'Learning Exchange' visits, which can generate up to £200 income per visit.

Youth bike enterprise - are very keen to use barn space for delivery of some bike sessions - they would pay a basic fee for use of the space.

Reusable potted Christmas trees proposal - for occasional use of barn for processing trees, use of electricity, outside storage area for storing trees. Proposed annual rent £500.

Other possible revenue: we have been talking to other community groups including gardeners, beekeepers, environmental educators and wellbeing groups. Some of these would be able to contribute a small amount, especially to attend learning sessions/workshops.

Ecotourism: Once we have installed basic facilities and renovated the property, we hope to be able to offer basic low-cost low-impact accommodation for people, either for those who want to learn and take part in growing activities, or for people passing though, for example horse riders following the long-distance drove road. We would also offer occasional weekend workshops/immersion, for example on traditional crafts.

Signature

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud (page 36)

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the community transfer body as noted at section 1, make an asset transfer request as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name: [Redacted]

Address [Redacted]

Date 23/10/20

Position Chair

Signature

Name [Redacted]

Address [Redacted]

Date 23/10/20

Position Secretary

Signature

Checklist of accompanying documents

To check that nothing is missed, please list any documents which you are submitting to accompany this form.

Section 1 – you must attach your organisation’s constitution, articles of association or registered rules

Title of document attached: Articles of Association (revised version to be submitted later)

Section 2 – any maps, drawings or description of the land requested

Documents attached: Map*

*NB – boundaries to be confirmed

Section 3 – note of any terms and conditions that are to apply to the request

Documents attached: See document “Terms of lease requested”

Section 4 – about your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation’s capacity to deliver.

Documents attached: Business Plan Sections, NSA description

Section 5 – evidence of community support

Documents attached: See within Business Plan

Section 6 – funding

Documents attached: Within Business Plan