

ROADS PLANNING SERVICE

Application for consent to form (or alter) an access over a public footway or verge

I hereby apply for permission to form (or alter) an access over a public footway or verge and agree, upon receiving the necessary approval, to construct the crossing in accordance with the specification and details laid down by Scottish Borders Council as Roads Authority. I understand there is a fee of £300 and that this payment must be processed prior to the application being considered.

All work within the public road and verge must be carried out by a contractor first approved by the Council only after they have received the relevant permission to carry out roadworks in a public road.

A dimensioned drawing showing clearly where the access is to be formed must be submitted with this form. A photograph showing the proposed access location would also be helpful.

Applicant Details

Name

Address

Town

Postcode

Tel. No

Email

Address of property where access is to be formed (if different from above)

Name, address and contact details of agent (if applicable)

Dimensioned drawing attached YES NO

General Description of works

Office use only

Reference number:	<input type="text"/>		
Payment received:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date received: <input type="text"/>
Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date approved: <input type="text"/>